



# Department of Education & Early Development

DIVISION OF INNOVATION & EDUCATION EXCELLENCE

333 Willoughby Ave., 9th Floor, SOB P.O. Box 110500 Juneau, Alaska 99811-0500 Main: 907.465.2800 Fax: 907.465.4156

A note of thanks to Alaska educators:

The Department of Education and Early Development (DEED) would like to extend our thanks to Test Administrators, District and Building Test Coordinators, technology staff, and all other staff involved in assessments for all the hard work they will put towards a successful spring administration of the Alaska System of Academic Readiness (AK STAR).

Leading up to and during the assessment window, educators are required to complete training, become familiar with assessment processes and procedures, and ensure that all procedures are followed while administering tests, often with altered schedules and on top of many other duties within Alaska's schools. Here at DEED, we appreciate the time and effort that go into performing these duties.

Test Administrators, District and Building Test Coordinators, technology staff, and all other staff involved in assessments are a crucial part of a successful implementation of all statewide assessments. It is only through your hard work and dedication that we are able to produce valid and reliable statewide assessment results. These results inform stakeholders at all levels to make decisions that improve the learning of students all over the state of Alaska.

We appreciate the outstanding work of all Alaska's educators and wish to extend our continued support and gratitude.

Sincerely,

**DEED** Assessments Team

# Table of Contents

Part 1—AK STAR Administration Portal	4
Acacia management and reporting system requirements	4
Access the AK STAR Administration Portal	
Part 2—IT staff readiness checklist	5
Part 3—Network requirements	6
Network connections	
Bandwidth	6
Wireless access points	7
Network diagnostic tools	
Network configurations	9
Evaluating Security and Performance	
Part 4—System requirements	
Requirements for testing online	
Acacia management and reporting system requirements	
Part 5—The NWEA State Solutions Secure Browser	
About the NWEA State Solutions Secure Browser	
How to Check the Current Browser Version	
Windows installation and management	
Chromebook installation and management	
macOS installation and management	
iOS installation and management	25
Updating the partner code	

# Part 1—AK STAR Administration Portal

# Acacia Management and Reporting System Requirements

The AK STAR Administration Portal platform, known as Acacia, is supported on the latest versions of the following browsers:

- Google Chrome™
- Mozilla<sup>®</sup> Firefox<sup>®</sup>

- Microsoft<sup>®</sup> Edge<sup>™</sup>
- Safari<sup>®</sup>

Mozilla Firefox LTS

Safari on iPad<sup>®</sup>

The website is optimally viewed using a 1280 x 1024-pixel screen resolution. System functionality and screens may display, operate, or appear differently in different browsers and operating systems.

## Access the AK STAR Administration Portal

- 1. Log into the AK STAR Administration Portal using your single sign-on from MAP Growth.
- 2. Select the **AK STAR** menu at the top.

nwea	Help	٢
MAP Growth 🗸 🛛 AK STAR 🗸		
Welcome, Sample User		
Product News and Updates		
All MAP Growth MAP Accelerator MAP Reading Fluency Learning & Improvement Services	Oth	er

3. Under Testing and Reports, select AK STAR Portal.

nwea			Help	٢
MAP Growth 🗸 AK STAR 🔨				
AK STAR streamlines the testing experience Testing and Reports AK STAR Portal Manage students and online testing. Get help materials, view announcements, and access reports.	for grades 3-9 in English langu T scores that provide informatic	arts (ELA) and mathematics. Students receive a spr bout their learning, strengths, and needs.	ing summative	

4. The AK STAR Administration Portal opens.

Note: If you do not have a MAP Growth account, please contact your DTC or DEED.

# Part 2—IT Staff Readiness Checklist

Action Item	Recommended Preparation Timeline	Resource
Review system maintenance windows	Yearly	System Maintenance Windows on NWEA Connection
Verify network meets requirements and conduct network diagnostics	Can begin immediately	Part 3—Network requirements
Verify testing devices meet minimum hardware and software requirements	Can begin immediately	Part 4—System requirements Note: Some requirements have been updated for 2024–2025
Uninstall the previous year's version of the NWEA State Solutions Secure Browser on Macs, PCs, and Chromebooks	Can begin immediately; no later than 3–4 weeks before testing begins	Part 5—The NWEA State Solutions Secure Browser
Install the correct version of the NWEA State Solutions Secure Browser on Macs, PCs, and Chromebooks. Update the iOS app from the App Store if automatic updates are disabled	Can begin immediately; no later than 3–4 weeks before testing begins	Part 5—The NWEA State Solutions Secure Browser Note: The testing browser has been updated for 2024–2025
Take a practice test and try accommodated item features from different types of testing devices to confirm device readiness	3–4 weeks before testing begins	Launch the NWEA State Solutions Secure Browser and select the Practice Test button
Windows: Disable Fast User Switching	2–3 weeks before testing begins	Disable Fast User Switching in Windows
Recommended: Ensure that all applications not identified as necessary by the technology staff are uninstalled from testing computers Shut down any automatic updates during the testing window	1–2 weeks before testing begins	
Recommended: Ensure staff availability to assist with technical issues during the testing window	Ongoing throughout the testing window	

# Part 3—Network Requirements

# **Network Connections**

A stable, high-speed (wired or wireless) internet connection is required for online testing. The response time for each assessment depends on the reliability and speed of the school's internet connection.

# **Network Settings**

Network configuration settings should include all the elements noted below.

- Configure the content filters, firewalls, and proxy servers to allow traffic on the protocols and to the servers listed in <u>Network configurations</u>.
- Session timeouts on proxy servers and other devices should be set to at least 35 minutes. This will help limit interruptions during testing.
- Content caching must be disabled.
- If the client network uses any devices that perform traffic shaping, packet prioritization, or Quality of Service, the URLs specified in <u>URL allowlist</u> must be used.
  - This guarantees the highest level of performance.
  - These URLs must be open or allowlisted.

If the internet connection is not working properly, students will need to complete their tests at a later time. All submitted test responses will be saved. When the student resumes testing, they will continue where they left off.

- Verify the network settings so the online testing applications will work properly.
- For any questions about network configurations, contact your network administrator or Technology Director.

# Bandwidth

Bandwidth is the measure of the signaling capacity of a network. Bandwidth performance is affected on the internal local area network (LAN) traffic and internet traffic from the router. Regardless of hardware or network topology, the LAN should be analyzed to determine the potential for traffic bottlenecks. Table 1: Testing Bandwidth by Number of Students Testing Concurrently details the estimated average bandwidth used by the NWEA State Solutions Secure Browser.

#### Table 1: Testing Bandwidth by Number of Students Testing Concurrently

Number of Students Testing Concurrently	Average Estimated Bandwidth Used for Testing
1	20 kbps
50	250–750 kbps (0.25–0.75 Mbps per second)
100	500–1500 kbps (0.5–1.5 Mbps)

Bandwidth varies during a student's testing experience. Some test pages contain low-bandwidth content, while others contain higher-bandwidth content, such as American Sign Language videos or text-to-speech.

Consequently, the estimated average values in the column in <u>Table 1: Testing Bandwidth by Number of</u> <u>Students Testing Concurrently</u> are based on computing averages from multiple tests and test subjects. **Note**: When the NWEA State Solutions Secure Browser is first opened, bandwidth usage may be higher as it runs system, configuration, and network checks. The above guidelines apply after the browser has been opened.

#### **Determining Bandwidth Requirements**

To determine the necessary school bandwidth requirements, complete the following steps.

1. Run online readiness checks available at the <u>NWEA Online Readiness Tools website</u> to determine how many students can reasonably test concurrently. The bandwidth should not exceed the peak usage experienced when the test initially loads. Tests may include animations and interactive items, which may increase the bandwidth required.

Most school bandwidth levels are sufficient for wired networks. New switches generally operate at speeds of between 100 Mbps to 1000 Mbps. However, LAN performance can be hindered in cases where hubs are used instead of switches.

For internet networks, the most common bottleneck is the internet service provider's (ISP) router connection, which typically operates at speeds of between 5 Mbps to 100 Mbps.

- 2. Test and forecast whether your infrastructure has the capacity to accommodate needs:
  - a. Determine the average daily volume of internet traffic.
  - b. Determine the desired response time for non-test related applications that require internet connectivity and will operate during testing.
  - c. Determine the number of students who will test concurrently.

#### NWEA State Solutions Secure Browser Installation

The NWEA State Solutions Secure Browser is specifically designed for use in the test delivery platform. Local installation of the application on each individual testing workstation is recommended. This application can be installed on a network or a shared drive, and then testing workstations may run the application from this drive. The following performance impacts could occur under this configuration:

- There may be competition for network bandwidth, possibly slowing internet transmissions.
- The network or shared disk drive may also be subject to resource competition. Multiple clients reading from the network drive can reduce overall application performance.
- Due to the sensitivity of test-related data, encryption is always required. It is highly recommended that wireless traffic use WPA2/AES data encryption. Because encryption and decryption are part of the data exchange process, there may be a slight decrease in the overall network speed.

#### **Wireless Access Points**

It is recommended that each school maintain a ratio of wireless systems to wireless access points (WAPs) of no more than 20 to 1. Typically, test performance begins to deteriorate after this threshold is surpassed. In some instances, older WAPs have a lower capacity, which may lead to a slower rate and may cause performance degradation when more than 15 devices are concurrently attached.

#### **Recommended Workstations per Wireless Connection**

The optimal (or maximum) number of student workstations (computers and tablets) supported by a single wireless connection depends on the type of networking standard used for the connection.

The two most common networking standards are 802.11g (54 Mbps) and the newer and faster standard, 802.11n (300 Mbps).

Both the access point, which emits the wireless signal, and the computer's wireless card, which receives the signal, will use one of these two standards.

The recommendations in <u>Table 2: Workstations Per Wireless Connection</u> are based on the standard in use.

#### **Table 2: Workstations Per Wireless Connection**

Wireless Card	802.11g Access Point	802.11n Access Point
802.11g wireless cards	20 workstations or devices	40 workstations or devices
802.11n wireless cards	20 workstations or devices	40 workstations or devices

Note: Refer to the manufacturer's WAP documentation for specific recommendations and guidelines.

#### **Network Diagnostic Tools**

If further diagnostic testing is needed, the following system-specific tools can help identify the network bottlenecks and problems.

#### Windows-Specific Tools

- **PRTG Traffic Grapher** (<u>http://www.paessler.com/prtg/</u>) is Windows software that monitors bandwidth usage and other network parameters via simple network management protocol (SNMP). It also contains a built-in packet sniffer. A freeware version is available.
- **PathPing** is a network utility included in the Windows operating system. It combines the functionality of Ping with a traceroute function (Windows filename: tracert). This provides details of the path between two hosts and Ping-like statistics for each node in the path based on samples taken over a time period.

#### macOS-Specific Tools

Use the **Network Utility** application, which is built in to macOS software.

#### **Multi-Platform Tools**

**Wireshark** (<u>http://www.wireshark.org/</u>) is a network protocol analyzer that has a large feature set and runs on most computing platforms including Windows, OS X, Linux, and UNIX.

**TCPDump** (<u>http://sourceforge.net/projects/tcpdump/</u>) is a common packet sniffer that runs under the command line and is compatible with most major operating systems (UNIX, Linux, and macOS). It allows the user to intercept and display data packets being transmitted or received over a network.

A Windows port called WinDump is also available (http://www.winpcap.org/windump/).

**Ping**, **NSLookup**, **Netstat**, and **Traceroute** (in Windows: tracert) is a set of standard UNIX network utilities. Versions of these utilities are included in all major operating systems (UNIX, Linux, Windows, and macOS).

**Iperf** (<u>http://sourceforge.net/projects/iperf/</u>) is a tool that measures maximum TCP bandwidth. This allows the user to tune various parameters and user datagram protocol (UDP) characteristics. Iperf reports bandwidth, delay jitter and datagram loss.

# **Network Configurations**

#### Protocols

All communication within the network takes place over the following internet port and protocol combinations. Ensure that the following ports are open for these systems.

## **Table 3: Ports and Protocols**

Port and Protocol	Purpose
80 TCP	HTTP (initial connection only)
443 TCP	HTTPS (secure connection)

## **MIME Types**

Allow downloading and uploading of the following MIME types:

- Application/json
- Application/octet-stream
- Image/gif
- Image/png
- Image/svg+xml

- Multipart/form-data
- Printer/prn
- Text/html
- Text/xml
- Video/mp4

## URL Allowlist

Allow the following URLs for administration and testing to be accessed through the firewall:

- http://\*.nwea.org
- https://\*.nwea.org
- http://\*.mapnwea.org
- https://\*.mapnwea.org
- http://\*.caltesting.org/

- https://\*.caltesting.org/
- http://\*.ets.org/
- https://\*.ets.org/
- http://hello.myfonts.net/
- https://hello.myfonts.net/

# Domain Name Resolutions (DNS)

All system URLs must be resolvable by the client hosts attempting to connect to the online testing system.

The client workstations must convert friendly names (URLs) to their corresponding IP address by requesting the information from the DNS server.

#### **Email Server**

Make sure the following email addresses are allowlisted to ensure delivery.

@nwea.org

#### Firewalls, Content Filters, and Proxy Servers

**Note**: For locations using SSL filtering, be aware that the SSL certificate for online testing uses san.ets.org as the CN (Common Name).

Configure firewalls, content filters, and proxy servers to allow traffic on the protocols listed above to the servers running the applications. Session timeouts on proxy servers and other devices should also be set to values greater than the average duration it takes a student to complete a given test.

#### **QoS Traffic Shaping**

If the client network uses any devices that perform traffic shaping, packet prioritization, or Quality of Service (QoS), then the URLs or IP addresses in <u>URL allowlist</u> should be given a high level of priority. This ensures the greatest performance.

#### **Evaluating Security and Performance**

#### **Network Test Security**

Test security is critical for AK STAR assessments. The NWEA State Solutions Secure Browser has significant security features that lock down the device and protect the integrity of the testing process, however, to ensure test security is maintained, verify the following:

- From login to submit, the desktop is secure, and the system does not allow access to any application, content, or other service beyond the NWEA State Solutions Secure Browser.
- From login to submit, the system does not allow any screen captures, printing, saving, or other electronic replication or duplication of the display screen or content of the test. This includes the viewing of test materials by district and school staff.

#### Security in Virtual Environments

Security is even more critical when using a virtualized solution such as those available from nComputing, VMWare, Citrix XenDesktop, etc. In a virtual environment, the test content and student responses are more vulnerable since the network traffic travels outside the school's network into a 3rd party virtualization solution. Take extra care to ensure that the above security criteria are followed when using virtualization solutions.

#### Performance Standards

Prior to testing, confirm that the network is performing as expected. Using the Practice Tests, verify the following:

- While logging in concurrently with the same number of clients that will be used during normal testing, no error messages are received.
- The first test item (question) of the practice test loads fully.
- While interacting with all practice test items, there are no significant lags or delays.
- The text-to-speech (TTS) feature reads test questions aloud for the student.
- When the practice test is submitted (completed normally), no error message is received, and the system responds at a reasonable speed.

#### Performance in Virtual Environments

When using a virtual environment, ensure that the testing experience is substantially similar to nonvirtualized environments. In addition to the above, verify the following:

- The first test item of the practice test loads fully at the same speed as it does in a non-virtualized environment.
- While interacting with all practice test items, there are no noticeable lags or delays as compared to a non-virtualized environment.

# Part 4—System Requirements

# **Requirements for Testing Online**

You can verify that you have the most up-to-date system requirements throughout the year at <a href="https://securebrowser.state.nwea.org/">https://securebrowser.state.nwea.org/</a>.



New minimum requirements for 2024–2025 are highlighted in Table 4: System Requirements for Online Testing.

#### **Table 4: System Requirements for Online Testing**

Category	Requirements
	Desktop: Windows, macOS
Devices	Laptop: Windows, Chromebook <sup>®</sup> , macOS
	Tablets: iPad <sup>®</sup> , Windows
	Windows 10: Versions 21H2 and 22H2
	Windows 11: Versions 21H2, 22H2, and 23H2
	Windows 10S, 11S, 11SE: Not supported
Operating	ChromeOS: Release channel only; version 119 or later
systems	macOS: 13 and 14
	iOS: <mark>16</mark> and 17
	<b>Note</b> : Students may test using older, unsupported OSes such as macOS 12, since unsupported OSes are generally not blocked, but it's possible students may experience issues.
	Windows: Intel <sup>®</sup> compatible (32-bit or 64-bit)
Processors	ChromeOS: Any
110003013	macOS: Any
	iOS: Any
	Windows: 2 GB (4 GB recommended)
Mamani	ChromeOS: 2 GB (4 GB recommended)
wemory	macOS: 2 GB (4 GB recommended)
	iOS: 1 GB (2 GB recommended)
Minimum screen size	9.5 inches for all devices
Minimum screen	1024 x 768 for all devices
resolution	Note: Most displays require no scaling. Windows sets the display scale to 100%.
Keyboard	Physical keyboard recommended for assessments with essays. Wired keyboard and mouse are strongly recommended.
	Recommended for assessments with audio or for students with TTS accommodations.
Hoodphonos	Sound Mode: Stereo Earpiece: Double Driver Unit Size: 32 mm
rieaupriories	Frequency Response: 20 – 20000 Hz
	Impedance: 32 ohms

# Acacia Management and Reporting System Requirements

The AK STAR Administration Portal platform, known as Acacia, is supported on the latest versions of the following browsers:

- Google Chrome™
- Mozilla<sup>®</sup> Firefox<sup>®</sup>

- Microsoft<sup>®</sup> Edge™
- Safari<sup>®</sup>

• Mozilla Firefox LTS

• Safari on iPad<sup>®</sup>

The website is optimally viewed using a 1280 x 1024-pixel screen resolution. System functionality and screens may display, operate, or appear differently in different browsers and operating systems.

# Part 5—The NWEA State Solutions Secure Browser

#### About the NWEA State Solutions Secure Browser

All students must use the NWEA State Solutions Secure Browser to access the online assessments.

- The application prevents students from accessing other computer or internet applications or copying test information.
- Before any installation, check the administration rights to the computer or device.
- If you have disabled the auto-update feature on testing devices, confirm that all devices used for testing have the correct version of the NWEA State Solutions Secure Browser installed.

**Note**: The NWEA State Solutions Secure Browser is not the same as the NWEA Secure Testing Browser used for MAP Growth testing. If you also use MAP Growth, you do not need to uninstall that browser.

#### How to Check the Current Browser Version

The current versions of the NWEA State Solutions Secure Browser are:

- Windows: 4.5.0
- macOS: 4.5.0
- iOS: 3.5.0
- Chromebook PWA: 4.2.0

The version number is displayed in two locations in the NWEA State Solutions Secure Browser:

- 1. During the system configuration check on launch, in the lower-left corner.
- 2. On the log in screen for either the AK STAR assessments or Practice Test in the lower-left corner, labeled as **Secure Browser Version**.

Checking system configuration  Loading software  Client Requirements  Network Connectivity	Take the AK Summative Username Password	STAR Assessment
X.X.X - X.X.X Exit	Version X.X 202X/XX/XX Secure Browser Version: X.X.X Client Version: X.X.X	Reset Take Test

#### Windows Installation and Management

This section provides instructions for installing, managing, and uninstalling the Windows NWEA State Solutions Secure Browser on computers with supported Windows operating systems.

**Note**: All Windows installations require Read and Execute permissions to the program folder and Read and Write permissions to the user's home directory.

Important for 2024–2025: The NWEA State Solutions Secure Browser has been updated. The previous version must be uninstalled before installing the new version. Refer to Uninstall the Browser for instructions.

#### Download the Installer

To download the installer:

- 1. Open a web browser and navigate to the <u>Online Readiness Tools</u> page.
- 2. Select the NWEA State Solutions Secure Browser MSI file to download and save the file.

#### Install the MSI Package

#### Using an Installation Script

Note: This section only applies to system and network administrators with the appropriate privileges.

Network administrators can install the Windows NWEA State Solutions Secure Browser using an installation script executed by an administrator account on the machine. The script is designed to run without any human interaction (quiet switch).

You can use these scripts to install the NWEA State Solutions Secure Browser in the default directory (C:\Program Files for 32-bit, C:\Program Files (x86) for 64-bit) or any target directory of choice. Uninstallation can also be scripted.

Below are scripts for installation and uninstallation. Both require the script to have visibility to the MSI installation file and can only be executed by an administrator account on the machine. This is a Windows-based restriction, not a NWEA State Solutions Secure Browser restriction. The msiexec service that installs MSI files is used by administrators only.

#### Script conventions

<Source> = Complete path to the Secure Browser MSI installation file, including the MSI installation file name

Example: C:\MSI\NWEAStateSolutions.msi

<Target> = Complete path to the location where the application should be installed, if the default location (C:\Program Files) is not preferred.

Example: C:\MSI\Installation\_Dir

Note: The target install directory does not have to be created in advance.

#### Installation script

msiexec /qb /i <Source> /quiet INSTALLDIR=<Target>
STATEPARTNERCODE=ALASKA

**Example:** msiexec /qb /i C:\MSI\ NWEAStateSolutions.msi /quiet INSTALLDIR=C:\MSI\Browser Install STATEPARTNERCODE=ALASKA

**Note**: This configuration is only for the AK STAR English language arts and mathematics assessments. For other state assessments, contact your district or NWEA for the version of this guide for your state.

Uninstallation script

msiexec /x <Source> /quiet

Example: msiexec /X C:\MSI\NWEAStateSolutions.msi /quiet

#### Using Mobile Device Management (MDM) Software

The NWEA State Solutions Secure Browser may be installed and managed using third-party device management software. There are many options including Microsoft Intune.

**The example steps below are for Microsoft Intune**. If you use a different MDM software, refer to your support documentation or contact the MDM software's support team for further assistance if necessary.

- 1. In Intune, go to **Mobile Apps** > **Apps**.
- 2. Select Add.
- 3. In the Select app type area, select Line-of-business app, then choose Select.
- 4. Choose Select app package file to upload the MSI file.
- 5. The app details will be displayed. Select **OK** to add the app.
- 6. Select App Information.
- 7. In the Command line arguments field, enter the following: /qb STATEPARTNERCODE=ALASKA

**Note**: This configuration is only for the AK STAR English language arts and mathematics assessments. For other state assessments, contact your district or NWEA for the version of this guide for your state.

- 8. Set the other information fields as desired.
- 9. Assign other settings as desired, then select **Create** to add the app to Intune.

#### Install Via Network

You can install the NWEA State Solutions Secure Browser to all computers on a network by copying browser files from the network to individual computers or through third-party programs to run the installers. This section describes how to install the application using a network. First, you should install the NWEA State Solutions Secure Browser to a shared drive, then install it from the network directory to the client computers.

- 1. Install the NWEA State Solutions Secure Browser onto the server:
  - a. Map the network directory to where the application was installed previously on each client machine.
  - b. In the network location where the application is installed, create a shortcut by right clicking the NWEA State Solutions Secure Browser icon and selecting Create Shortcut.

Optional: Rename the new shortcut. This becomes the shortcut link name used in step 4.

- c. In the properties menu of the shortcut, change the path to use the mapped path as if on the client machine.
- d. Add the following command to each user (computer) profile, which will execute upon login through the user group login script:

COPY "<X> \ [ABC].lnk" "%USERPROFILE%\Desktop"

**Note**: <X> refers to the shared directory from which the application will be run. [ABC] refers the NWEA State Solutions Secure Browser file name. The script will need to reference the correct directory.

- 2. Copy the NWEA State Solutions Secure Browser from the network to the client computers:
  - a. Identify the network directory where the NWEA State Solutions Secure Browser file was saved. These instructions will refer to that network directory as <X>.
  - Identify the target directory on the local user computers where the files will be copied.
     Notes:
    - These instructions will refer to that directory as <Y>.
    - User must have write access to <Y>.
    - Restricted users will have access only to certain folders on the local computers.
  - c. Create a shortcut in the network directory by right clicking the NWEA State Solutions Secure Browser icon and selecting **Create Shortcut**.
  - d. Rename the new shortcut.

**Note**: In the shortcut properties, the **Target** and **Start In** attributes will show the <X> network installation directory.

- e. In both the Target and Start In attributes windows, change the shortcut properties to the <Y> directory instead of the default <X> network directory on the local computers.
   Note: The NWEA State Solutions Secure Browser shortcut will point to the designated installation directory.
- f. Add the following lines to the login script for each user, replacing the actual local and source network directories for <Y> and <X>.

```
IF EXIST <Y> GOTO DONE
XCOPY "<X>" "<Y>" /E /I
COPY "<Y>\ [ABC].lnk" "%USERPROFILE%\Desktop"
:DONE EXIT
```

#### Install Manually

To install the NWEA State Solutions Secure Browser on Windows devices:

- 1. Launch the installer.
- 2. Follow the instructions in the installation wizard.
- 3. When prompted for the **Partner Code**, enter ALASKA (not case-sensitive).

**Note**: This configuration is only for the AK STAR English language arts and mathematics assessments. For other state assessments, contact your district or NWEA for the version of this guide for your state.

- 4. Once the installation is complete, click **Finish**.
- 5. Launch the application by double-clicking the icon on the desktop or via the **Start** menu.

#### Uninstall the Browser

To manually uninstall the NWEA State Solutions Secure Browser:

- 1. Right-click the Start button in the taskbar, open Settings, then select Apps & Features.
- 2. On the **Apps & Features** page, under **Apps & Features**, use the **Search this list** search box or scroll down to find the NWEA State Solutions Secure Browser.
- 3. Select the NWEA State Solutions Secure Browser, then select **Uninstall** to open the **Uninstall Wizard**.
- 4. Select **Next**, then **Yes**, then select **OK** to complete the uninstall process.

#### Disable Fast User Switching in Windows

Fast User Switching allows multiple users to be logged in concurrently. Disabling this function is strongly encouraged, as it allows a student to access multiple user accounts from a single computer.

#### Method 1: Group Policy Editor

To disable Fast User Switching via Group Policy:

- 1. Right-click the **Start** button in the taskbar, then click **Run**.
- 2. In the Search text box, type gpedit.msc and select OK.
- 3. In the Local Group Policy Editor window, open Administrative Templates under Local Computer Policy > Computer Configuration, System, and Logon.
- 4. Select Hide entry points for Fast User Switching.
- 5. Select the **Edit policy setting** link in the left pane.
- 6. In the Hide entry points for Fast User Switching window, set Hide entry points to Enabled.
- 7. Select **OK** to save the setting and close the **Fast User Switching properties** window.
- 8. Close the Local Group Policy Editor window.

#### Method 2: Edit the Registry

To disable Fast User Switching via the registry:

- 1. Right-click the **Start** button in the taskbar, then choose **Run**.
- 2. In the Search text box, type regedit.exe and select OK.
- 3. In the **Registry Editor** window, open **HKEY\_LOCAL\_MACHINE**, **SOFTWARE**, **Microsoft**, **Windows**, **CurrentVersion**, **Policies**, and **Open System**.
- 4. Right-click in the left pane of the **System** folder.
- 5. Select **DWORD (32-bit)** value under **New** > **Key**.
- 6. In the New Value #1 text box, type HideFastUserSwitching and press Enter.
- 7. In the Edit DWORD (32-bit) Value window, Type 1 into the Value data text box and select OK.
- 8. Close the **Registry Editor** window.

#### **Chromebook Installation and Management**

Important for 2024–2025: The Chrome testing app is being replaced by the Chrome Progressive Web App (PWA). Chrome apps will be deprecated soon. Refer to <u>Uninstall the legacy Chrome app</u>.

This guide walks you through how to install the NWEA State Solutions Secure Browser Chrome Progressive Web App (PWA), install and configure the required Chrome extension, and uninstall the legacy Chrome app. Chromebooks must be managed centrally through the Google admin console.

#### Install the PWA

To install the NWEA State Solutions Secure Browser PWA:

- 1. Open the Google Admin console.
- 2. In the navigation pane, select **Devices > Chrome > Apps & Extensions**.
- 3. In the Apps & Extensions pane, select the Kiosks tab.
- 4. In the **Organizational Units** list, select the organizational unit you want to install the PWA to.
- 5. In the bottom right, select the + button to see a list of options.
- 6. Select Add by URL.

= 💽 Admin	Q Search for users, groups or sett	ings		ф X 🕐 🏭 Р
Home	Devices > Chrome > Apps & extension SampleOrganization.com > Acacia Test	s	3	
<ul> <li>Dashboard</li> <li>Directory</li> <li>Chrome browser</li> </ul>	Apps & Extensions	Overview Users & browsers	Kiosks Managed gu	est sessions Requests
✓ □ Devices Overview	Organizational Units	Арр	Installation policy	Version pinning
✓ Chrome	Search for organizational units	Auto-launch app	None Locally applied 🔻	•
Setup guide Devices	<ul> <li>SampleOrganization.com</li> <li>MAP Testing</li> </ul>	NWEA Secure Testing omkghcboodpimaoimdkmigofhjcpmpeb	Installed	Not pine 6
Enrollment tokens	Acacia Testing			Add by URL
Settings Apps & extensions				
Connectors				<b>()</b>
Printers   Reports  Mobile & endpoints				5 +

7. In the **Add by URL** alert window, enter:

https://chrome-sb.state.nwea.org/prod/index.html

8. Select Save.



9. A permissions window appears. Select Agree to give the required permissions to the PWA.

#### Configure the PWA and Required Extension

To configure the PWA and install the required extension:

- 1. The NWEA State Solutions Secure Browser app should appear in the list of installed apps, and a pane containing the configuration options for the app should appear. If the pane does not appear or you have closed it, select the app to open the pane.
- 2. In the Extensions section, select Add Extension > Add from a custom URL.

= 💽 Admin	Q Search for users, groups or settings	↓ X ⑦ Ⅲ P
	Devices > Chrome > Apps & extensions	
Let Home	SampleOrganization.com > Acacia Testing	
Dashboard		
Cirectory	Overview Users & browsers Kiosks M.	anaged guest sessions Requests
- Lo Devices	Extensions + Search or add a filter NWEA Stat Browser	te Solutions Secure $\widehat{}$ $\widehat{}$ $\times$
Overview		
- Chrome	App Insta Managed con Organizational Units	nfiguration
Octor mills	Non Enter a JSC	DN value.
Setup guide	Auto-launch app	-
Devices	NWEA Secure Testing	ed 👻
Managed browsers	SampleOrganization.com     Ge omkghcboodpimaoimdkmigofhjcpmpeb	
	Secure Browser Extensions	
<ul> <li>Settings</li> </ul>	Interview form	Coordo doforilt
<ul> <li>Apps &amp; extensions</li> </ul>	Scroll to the Add from	Chrome Web Store var and extensions aren't
Overview	Extensions section	a custom URL
Users & browsers		NSION
Kiosks		
Managed guest sessions		+
Requests		

- 3. In the Add Chrome app or extension by ID alert window, open the menu and select From a custom URL.
- 4. Enter the following in the fields: Extension ID: mabdnjdnmefnnkjgimjhccobikigpcgc URL: https://chrome-sb.state.nwea.org/prod/kiosk extension/updates.xml
- 5. Select Confirm.



- 6. In the Managed Configuration section, enter the following in the field labeled Enter a JSON value: {"state partner code": "ALASKA"}
- 7. Select **Save** in the upper right.

← 1 setting changed					REVERT	SAVE
Home	Devices > Chrome > Apps & extension SampleOrganization.com > Acacia Tes	ns iting				
<ul> <li>Dashboard</li> <li>Directory</li> </ul>	Apps &	Overview Users & b	rowsers Kid	osks Managed guest	Save	sts
Devices     Overview	Extensions	Search or add a filter		NWEA State Solutions Se Browser	cure	
✓ Chrome	Go to the <b>N</b>	/lanaged	ins	Managed configuration	ourCodeHere"}	
Setup guide Devices	configurati	on section	Loi	Locally applied 🔻	,	- <u>+</u>
Managed browsers	MAP Testing	NWEA State Solutions	kmigofhjcpmpeb Ins Secure Browser Inst	Extensions		
<ul> <li>Settings</li> <li>Apps &amp; extensions</li> </ul>	Acacia Testing	Unogackninarophingn	ппертриа	Locally applied ▼ Note: The Chrome browser add	ress bar and extensio	ns aren't

The PWA and its required extension are now installed and configured. The new NWEA State Solutions Secure Browser should appear in the list of kiosk apps on the Chromebook.

#### Uninstall the Legacy Chrome App

To uninstall the legacy Chrome app:

- 1. Open the Google Admin console.
- 2. In the navigation pane, select **Devices > Chrome > Apps & Extensions**.
- 3. In the Apps & Extensions pane, select the Kiosks tab.
- 4. In the **Organizational Units** list, select the organizational unit for which the legacy app is installed.
- 5. In the search box above the list of apps, enter the following app ID: ojfogdckhifhdfopffimghhhepjfppoa
- 6. The NWEA State Solutions Secure Browser app with this ID appears in the list of apps. Select the app.
- 7. In the pane on the right, under **Installation policy**, change the menu from **Installed** to **Not installed**.



8. Choose **Save** to save your changes. The legacy NWEA State Solutions Secure Browser app will no longer appear in the list of kiosk apps after a few minutes.

# Disable the Floating Accessibility Menu

Chrome kiosk apps can optionally display a menu with various accessibility features such as ChromeVox, magnifiers, and color contrast. When enabled, this menu appears in the bottom right corner of the screen. This menu is disabled by default. However, if it has become enabled, follow these steps to disable it:

- 1. Open the Google Admin console.
- 2. In the navigation pane, select **Devices > Chrome > Settings**.
- 3. In the **Organizational Units** list, select the organizational unit to which the PWA is deployed.
- 4. Select the **Device settings** tab.
- 5. In the Kiosk accessibility section, select the Kiosk floating accessibility menu option.
- 6. Set the **Configuration** menu to **Do not show the floating accessibility menu in kiosk mode**.

#### Disable ChromeVox

ChromeVox is the built-in screen reader for Chrome OS. Students may have turned this feature on while using the Chromebook for instructional purposes. ChromeVox reads everything on the screen to the user, providing an accommodation that students should not have during testing. Visit <a href="http://www.chromevox.com/">http://www.chromevox.com/</a> for more information about ChromeVox.

To disable ChromeVox:

1. Use the keyboard shortcut **Ctrl + Alt + Z** to toggle ChromeVox.

Or:

- 1. Select the account photo.
- 2. Select Settings.
- 3. Select Advanced.
- 4. In the Accessibility section, select Manage accessibility features.
- 5. Under Text-to-Speech, set the screen reader to off.

#### Closing the Chromebook NWEA State Solutions Secure Browser

If you need to force the NWEA State Solutions Secure Browser to exit before the test is complete, use the keyboard shortcut **Shift + Esc + E**.

# macOS Installation and Management

This section describes how to manage the NWEA State Solutions Secure Browser on supported macOS devices.

**Important for 2024–2025**: The NWEA State Solutions Secure Browser has been updated. Uninstall the previous version before installing the new version. Refer to <u>Uninstall the browser</u> for instructions.

Device management software is preferred for deploying the NWEA State Solutions Secure Browser. Refer to Using mobile device management (MDM) software.

Alternatively, districts can install the browser on each computer either manually or via Apple Remote Desktop. Refer to Install manually and Using Apple Remote Desktop (ARD).

macOS includes the native VoiceOver screen reader which students could attempt to use during testing. VoiceOver should be turned off during testing. If a student has VoiceOver enabled, refer to <u>Turn off</u> <u>VoiceOver</u> for instructions for turning it off during testing. Visit <u>Accessibility Support at</u> <u>support.apple.com</u> for more information about managing accessibility features.

#### Download the Installer

To download the installer:

- 1. Open a web browser and navigate to the Online Readiness Tools page.
- 2. Select the macOS NWEA State Solutions Secure Browser PKG file to download and save the installer.

#### Install the Browser

#### Using Mobile Device Management (MDM) Software

The NWEA State Solutions Secure Browser may be installed and managed using third-party device management software. There are many options including **Simple MDM Server** at <a href="https://simplemdm.com">https://simplemdm.com</a>, and **Jamf** at <a href="https://www.jamf.com">https://www.jamf.com</a>.

**Note**: Deploying the NWEA State Solutions Secure Browser using device management software is required or preferred for later versions of macOS.

Use the app bundle identifier org.nwea.NWEAStateSolutions.

To deploy and configure the NWEA State Solutions Secure Browser:

- a. If you have not done so already, download the PKG installer. Refer to <u>Download the installer</u> for instructions.
- b. Deploy the app to your devices. Links to instructions for some common MDM software are provided below. These third-party links may change without notice. Refer to the support documentation for the MDM software you use or contact the MDM software's support team for further assistance if necessary.
  - Simple MDM Server:
    - Adding macOS Packages
    - Deploying and Updating Apps
  - Jamf Pro: Package Deployment for Jamf Pro

- c. Add a configuration profile for the State Partner Code. **The example steps below are for Jamf Pro**. If you use a different MDM software, refer to your support documentation or contact the MDM software's support team for further assistance if necessary.
  - a. Log in to the Jamf Pro dashboard and select Computers.
  - b. Select Configuration Profiles, then choose New.
  - c. Go to **Options**, then **General Name**, and enter a display name.
  - d. Go to **Options**, then **Application & Custom Settings**.
  - e. Select **Upload**, then **Add**.
  - f. In the Preference Domain text box, enter org.nwea.NWEAStateSolutions
  - g. In the PLIST text box, enter the state partner code configuration as shown below: <dict>

```
<key>state_partner_code</key>
```

```
<string>ALASKA</string>
```

</dict>

**Note**: This configuration is only for the AK STAR English language arts and mathematics assessments. For other state assessments, contact your district or NWEA for the version of this guide for your state.

- h. Under Scope, select Targets Computers.
- i. From the list of computers, select Add beside the ones on which you want this profile installed.
- j. Select **Done**, then **Save**.
- k. Verify that the profile is installed on a computer by looking in **System Preferences**. Select **Profiles**, then **Device Profiles**.
- d. Continue to Upload the configuration profile (MDM and ARD only) to complete the installation.

#### Using Apple Remote Desktop (ARD)

To install the NWEA State Solutions Secure Browser using ARD:

- 1. Log in to an administrator computer on the network. This computer should have **Apple Remote Desktop** installed and running.
- 2. If you have not done so already, download the installer.
- 3. Open Apple Remote Desktop.
- 4. In the Apple Remote Desktop window, select a Computer List.
- 5. Select the computers from the **Computer List** to install the NWEA State Solutions Secure Browser on.
- 6. Open Manage, then select Copy Items.
- 7. Select the PKG file you downloaded. Refer to Download the installer.
- 8. Select **Copy Options**, including the preferred destination on the target machine.
- 9. Select Copy.
- 10. Continue to <u>Upload the configuration profile (MDM and ARD only)</u> to complete the installation.

#### Install Manually

To install the NWEA State Solutions Secure Browser on a computer:

- 1. If you have not done so already, download the installer.
- 2. Open the PKG installer you downloaded to the computer.
- 3. Select **Continue** in the **Setup** window.
- 4. Specify where the application should be installed and click **Continue**.

- 5. Select **Install** in the confirmation window.
- 6. Enter the password and click **Install Software** in the pop-up window.
- 7. When prompted for the Partner Code, enter: ALASKA (not case-sensitive).

**Note**: This configuration is only for the AK STAR English language arts and mathematics assessments. For other state assessments, contact your district or NWEA for the version of this guide for your state.

- 8. When the installation completes, click **Close** in the **Setup** window.
- 9. Select **Move to Trash** in the pop-up window to delete the installation file.
- 10. Add the app as a trusted application in the Security & Privacy settings:
  - a. In System Settings, select Privacy & Security.
  - b. In the list of privacy options, select **Accessibility**. A list of trusted applications appears.
  - c. At the bottom of the list of trusted applications, select the + button and enter your password if prompted.
  - Choose the NWEA State Solutions Secure Browser, then select **Open**.
  - e. Confirm that the toggle for the NWEA State Solutions Secure Browser is on.



11. Launch the application by double-clicking the NWEA State Solutions Secure Browser in the appropriate folder.

#### Upload the Configuration Profile (MDM and ARD Only)

If you are installing the NWEA State Solutions Secure Browser using mobile device management (MDM) software such as Jamf Pro, follow these additional steps to complete installation. Refer to the documentation for your MDM software for detailed instructions.

- 1. Download the MDM configuration profile from the <u>Online Readiness Tools</u> page.
- 2. In the MDM software, go to the configuration settings and select the option to upload a custom configuration profile.
- 3. Enter a profile name.
- 4. If prompted for an app bundle identifier, enter: org.nwea.NWEAStateSolutions
- 5. Upload the MDM configuration profile.
- 6. Deploy the profile to the testing computers.

#### Uninstall the Browser

The app can be uninstalled using MDM software or manually.

#### Using Mobile Device Management

Links to instructions for some common MDM software are provided below. These third-party links may change without notice. Refer to the support documentation for the MDM software you use or contact the MDM software's support team for further assistance if necessary.

- Jamf Pro: Uninstalling Packages
- Simple MDM Server: <u>Deleting Apps</u>

# **Uninstall Manually**

If the NWEA State Solutions Secure Browser was installed manually, follow these steps to uninstall:

- 1. Open the **Applications** folder.
- 2. Right-click the NWEA State Solutions Secure Browser folder and select Move to Trash.
- 3. In System Preferences, select Security & Privacy.
- 4. In Security and Privacy settings, select the Privacy tab, then choose Accessibility in the list on the left.
- 5. Select the **Lock** icon in the bottom left to allow changes.
- 6. Select the NWEA State Solutions Secure Browser in the list of apps, then select the minus icon to remove it from the list.

#### Turn off VoiceOver

If students enable the screen reader VoiceOver, it can be turned off by using the keyboard shortcut **Command + F5**.

# iOS Installation and Management

The Secure Browser application for iPad can be downloaded from the App store. The process for installing the application is the same as for any other iOS app.

For information about supported operating systems, hardware recommendations, and requirements for screen size, screen resolution, keyboards, and headphones, refer to <u>Requirements for testing online</u>.

The NWEA State Solutions Secure Browser for iOS automatically updates to the latest version. If auto-update is disabled, update via the App Store.

# Install the App

#### Install Manually

The NWEA State Solutions Secure Browser for online testing on iPads can be downloaded from the App store.

- 1. Open and search the Apple App Store for the NWEA State Solutions Secure Browser app.
- 2. Select the NWEA State Solutions Secure Browser app.
- 3. Tap the download icon to download and install the app.
- 4. Select **Update** if the window appears.
- 5. The app will download to the iPad home screen.
- 6. Launch the app. When prompted, enter the partner code: ALASKA

**Note**: This configuration is only for the AK STAR English language arts and mathematics assessments. For other state assessments, contact your district or NWEA for the version of this guide for your state.

#### Using Mobile Device Management (MDM) Software

The NWEA State Solutions Secure Browser may be installed and managed using third-party device management software. There are many options including **Simple MDM Server** at <a href="https://simplemdm.com">https://simplemdm.com</a>, and **Jamf** at <a href="https://www.jamf.com">https://www.jamf.com</a>.

**The example steps below are for Jamf Pro**; if you use a different MDM software, refer to your support documentation or contact the MDM's support team for further assistance if necessary.

- 1. Log in to the Jamf Pro dashboard.
- 2. Select Devices > Mobile Device Apps > New.
- 3. Choose App Store app then select Next.
- 4. Search for the NWEA State Solutions Secure Browser.
- 5. In the search results, select **Add**. You should now see details about the app such as display name, version, etc.
- 6. Select Scope > Targets > Add.
- 7. Select the devices you want to add the app to.
- 8. Select App Configuration.
- 9. Add the following configuration dictionary:

```
<dict>
        <key>state_partner_code</key>
        <string>ALASKA</string>
</dict>
```

**Note**: This configuration is only for the AK STAR English language arts and mathematics assessments. For other state assessments, contact your district or NWEA for the version of this guide for your state.

#### Uninstall the App

**The example steps below are for Jamf Pro**; if you use a different MDM software, refer to your support documentation or contact the MDM's support team for further assistance if necessary.

- 1. Log in to your Jamf Pro account.
- 2. Under the Devices tab, select Mobile Device Apps.
- 3. In the list of installed apps, select the NWEA State Solutions Secure Browser.
- 4. Select **Delete** in the bottom right corner.
- 5. In the confirmation window, select **Delete** again.

#### Assessment Mode for iOS

The NWEA State Solutions Secure Browser uses Apple's Automatic Assessment Configuration (AAC) feature to implement assessment mode. Assessment mode prevents students from closing the app or navigating to other apps, and it automatically starts when the app is launched. After the student completes or logs out of the assessment and selects the option to exit the app, assessment mode ends. Refer to <u>Set up iPad and Mac to give tests and assessments</u> on the Apple support site for more information about assessment mode.

Follow these steps to launch the NWEA State Solutions Secure Browser app in assessment mode.

- 1. Open the app. During the system configuration check, a **Confirm App Self-Lock** notification pops up.
- 2. Select **Yes** to start assessment mode. Verify that the system check passes, and the app starts normally.
- 3. If you or a student selects No:
  - The Security Configuration portion of the system configuration check fails, giving error code 410: "This application runs only in single app mode. You must enable it in the 'Confirm App Self-Lock' pop-up notification."
  - b. Select the **Retry** button to run the system configuration check again and confirm app self-lock.

#### Close the NWEA State Solutions Secure Browser App

To close the NWEA State Solutions Secure Browser app:

- 1. After the student completes or logs out of their test, they are returned to the **Select a test to take** landing page. When they select **Exit** from this page, assessment mode ends.
- 2. Double-click the **Home** button or swipe up from the bottom of the screen, then pause in the center of the screen. This opens the App Switcher.
- 3. Locate the NWEA State Solutions Secure Browser app preview and slide it upward.

#### **Updating the Partner Code**

The partner code typically never changes, so organizations do not need to worry about changing the code regularly. However, if the partner code was entered incorrectly on a device, or if a school is instructed to update the partner code on a specific device, follow these instructions.

#### Mac or Windows

To update the partner code:

- 1. Open the NWEA State Solutions Secure Browser Preferences app.
  - Windows: Located in the Start menu > NWEA State Solutions Secure Browser folder
  - macOS: Located in Applications > NWEA State Solutions Secure Browser folder
- 2. Select Network & Proxy.
- 3. Update the Partner Code field. The code for Alaska is ALASKA.
- 4. Select **Save** to save your changes.

#### iOS

To update the partner code:

- 1. Open the **Settings** app.
- 2. Select the NWEA State Solutions Secure Browser.
- 3. Under the State Partner section, update the Code field. The code for Alaska is ALASKA.

#### Chromebook

To update the partner code:

- 1. Launch the NWEA State Solutions Secure Browser.
- 2. While the system checks are running, use the keyboard shortcut **Ctrl+Shift+5** to open the preferences window.

**Note**: Once the browser has fully launched, users cannot access the preferences window. Close the app and relaunch it to try again. Refer to <u>Closing the Chromebook NWEA State Solutions</u> <u>Secure Browser</u> for instructions.

3. Update the State Partner Code field. The code for Alaska is ALASKA.



# System and Technology Guide

2025

Copyright © 2025 by the Alaska Department of Education & Early Development. Only State of Alaska educators and citizens may copy, download and/or print the document, located online at <u>education.alaska.gov</u>. Any other use or reproduction of this document, in whole or in part, requires written permission of Alaska Department of Education & Early Development and the publisher.