Affirmation of Consultation and Agreement with Private School Officials Template

Section 1117(b) and 8501(c) of the ESEA, as amended by ESSA, require that timely and meaningful consultation occur between the local education agency (LEA) and private school officials prior to any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate in programs under this Act, and shall continue throughout the implementation and assessment of activities under this section.

Required Consultation Topics

# The following topics must be discussed during the ongoing consultation process:

* How the children’s and educators’ needs will be identified;
* What services will be offered;
* How, where, and by whom the services will be provided;
* How the services will be assessed and how the results of the assessment will be used to improve those services;
* The size and scope of the equitable services to be provided to eligible private school children and educators and the amount of funds available for those services, and how that amount is determined;
* How and when the LEA will make decisions about the delivery of services, including a thorough consideration and analysis of the views of the private school officials on the provision of contract services through potential third-party providers;
* Whether the agency, consortium, or entity will provide services directly or through a separate government agency, consortium, or entity or through a third-party contractor; and
* Whether to provide equitable services to eligible private school children and educators (1) by creating a pool or pools of funds with all of the funds allocated under a program or (2) on a school-by-school basis based on the equitable share of funds available to provide services in each school. (ESEA section 8501(c)(1)).

Other topics of consultation must include, as appropriate:

• Administrative costs, including indirect costs;

• Family engagement activities;

• Any funds available for carryover; and

• Transferring/REAPing funds from Title II, Part A and Title IV, Part A.

Participation in Services

## Federal Program(s) offering services to Private School

Private school officials may choose not to participate in one or more Titles under this Act. Programs in which the private school intends to participate with the district:

**Title I, Part A -** Improving basic programs operated by LEAs

**Title I, Part C** - Education of migratory children

**Title II, Part A -** Supporting effective instruction

**Title III, Part A-** English language acquisition, language enhancement, and academic achievement

**Title IV, Part A - S**tudent support and academic enrichment

**Title IV, Part B -** 21st Century Community Learning Centers

Private School Verification

**We agree that timely and meaningful consultation occurred before the district made any decision that affected the participation of eligible private school children, teachers, or parents in the ESEA programs, and that all required topics were addressed.**

**Yes**

**No** *(explain)*

Public School Official:       Date:

Signature:

Name of School District:

Private School Representative:       Date:

Signature:

Name of Private School Agency or School:

The district must maintain an affirmation of consultation with each private school consulted in its records and upload a copy to the district’s ESEA Consolidated Application in the Grants Management System (GMS).