



## Summer Food Service Program



## Bulletin

*Child Nutrition Programs*  
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**To:** SFSP Sponsors  
Program Reviewers

**Date:** March 7, 2014

**Bulletin:** 2014-03

**From:** Alicia Stephens  
SFSP Program Specialist

**Subject:** USDA Policy Memos and Information

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### USDA Policy Memos, Information & Implementation Memos:

1. FD-107 – Storage and Inventory Management of USDA Donated Foods
2. USDA 2014-2015 Income Eligibility Guidelines

To view previous USDA policy memos, visit:

<http://www.fns.usda.gov/sfsp/policy>

### Additional Topics

- NEW Share Our Strength Sponsor Center Webpage
- NEW School Nutrition Association Resources
- USDA SFSP Webinar Series
- UAF Food Protection Manager Workshop
- National Summer Meals Sponsor Survey
- SFSP Training Reminder

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**Program changes as a result of USDA Policy Memos are to be implemented immediately. Please file this bulletin for reference, guidance and compliance with the Summer Food Service Program. Feel free to call the Child Nutrition Services office if you need further clarification.**

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### USDA Policy Memos, Information & Implementation Memos:

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1. FD-107 – **Storage and Inventory Management of USDA Donated Foods** This memorandum was updated in December 2013, applies to all Child Nutrition Programs and provides guidance on proper storage and effective inventory management of USDA donated foods to ensure that USDA donated foods are maintained and distributed in a timely manner, and in optimal condition.
2. USDA Child Nutrition Programs **Income Eligibility Guidelines for 2014-2015** The USDA has posted the 2014-2015 Income Eligibility Guidelines to be used in determining eligibility for free and reduced price meals and free milk for the period from July 1, 2014 through June 30, 2015.

**Please note:** this only applies to those Summer Food Service Programs operating *Camps and Closed Enrolled Sites*.

## Additional Topics

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- **NEW Share our Strength (SOS) Sponsor Center Webpage** This site is designed to help organizations sponsoring Summer and Afterschool Meals programs better access tools and best practices for feeding more kids in their community. Resources include mobile meals best practices, tips and sources for additional funding, outreach materials and more. If you are looking to start a new program or improve your existing program, we encourage you to check out the resources at this website: <http://bestpractices.nokidhungry.org/nutrition-program-sponsor-center>
- **NEW School Nutrition Association (SNA) Resources Available** SNA has updated their summer feeding tools including:
  - A toolkit with tips for getting starting and running your program
  - Sample menus for summer breakfasts and lunches
  - A tip sheet with marketing ideas
  - Activity sheets to hand out to student customers
  - A customizable press release to send to local media contacts
    - Visit [www.schoolnutrition.org/summer](http://www.schoolnutrition.org/summer) to access SNA's updated summer feeding tools
- **USDA SFSP Webinar Series** The USDA has a series of Summer Food Service Program webinars from March 11<sup>th</sup> through April 9<sup>th</sup> that will provide helpful tools, resources and information for new and returning programs. Webinar topics include:
  - March 11 - Be a Summer Food Champion This Winter
  - March 13 - Can Elected Officials Help Feed Hungry Kids This Summer?
  - March 20 - SFSP and CACFP 101
  - March 25 - Utilizing Grants & Unique Partnerships to Serve More Summer Food
  - March 27 - How Can You Solve Your Summer Food Transportation Problems?
  - April 3 - Finding Ways to Keep Schools Involved in Summer Food
  - April 9 - Make Your Summer Food Site the Talk of the Town
    - Register for any of the webinars here: <https://www.surveymonkey.com/s/SFSP2014>
- **UAF Food Protection Manager Workshop** The University of Alaska Fairbanks Cooperative Extension Service will host a certified food protection manager workshop April 2 in Fairbanks and Palmer and at videoconference sites in Kodiak, Sitka and Valdez. The deadline to register is **March 19** so participants may receive class materials and locations beforehand. Palmer Extension agent Julie Cascio and food research technician Kate Idzorek will teach the food safety workshop from 9 a.m. to 5 p.m. State regulations require all food establishments to have at least one certified food protection manager on staff. Register online at <http://bit.ly/ces-workshops>. The \$175 fee includes the certification. For more information, see a flier linked from [www.uaf.edu/ces/](http://www.uaf.edu/ces/) or contact Idzorek at 474-5391 or [kjdzorek@alaska.edu](mailto:kjdzorek@alaska.edu).
- **FRAC and Share our Strength National Summer Food Sponsor Survey – Deadline Extended** The Food, Research and Action Center (FRAC) and Share Our Strength are working together to learn more about the schools and organizations sponsoring the Summer Food Service Program and Seamless Summer Option through their online Summer Meals Sponsor Survey. The survey covers the following topics:
  - How you operate your program and what advice you have for others.
  - What is working well for you and what is challenging.
  - Your plans for serving summer meals in the future.
  - And any reasons you may leave or have already left the program.

Please take 15 to 20 minutes to complete this survey by **March 14, 2014** to be included in the national results. Thanks for taking the time to share your experience and for all you do to feed kids while school is out! The survey can be found here: <http://summermealssurvey.org/>

- **SFSP Training Reminder** Just a few reminders:
  - 1) USDA regulations require that all sponsors attend training annually and our first one is coming up in March. All training dates and other deadlines are listed below.
  - 2) If your program plans on operating this summer please submit the Intent to Operate form along with your training registration (both attached) to Alexis at [alexis.hall@alaska.gov](mailto:alexis.hall@alaska.gov) **as soon as possible**.
  - 3) Applications must also be submitted annually. You can find applications for new and returning sponsors on our website at: <http://www.eed.state.ak.us/tls/cnp/SFSP5.html>

<b>Calendar of Upcoming Events &amp; Deadlines</b>	
<b>Last day to take Summer Meals Survey</b>	<b>March 14, 2014</b>
<b>Annual SFSP Training in Anchorage</b>	
Returning sponsors	<b>March 26, 2014</b>
New sponsors	<b>March 27, 2014</b>
<b>UAF Food Protection Manager Workshop</b>	<b>April 2, 2014</b>
<b>Distance School Site SFSP Training</b>	<b>April 3, 2014</b>
<b>SFSP Applications Due for Sponsors Requesting Advance Payments</b>	<b>April 15, 2014</b>
<b>Distance SFSP Training</b>	<b>April 16, 2014</b>
<b>Final day to submit SFSP Applications</b> <u>All applications must be submitted <i>no later</i></u>	<b>June 15, 2014</b>

### Contact Information

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### Commonly Used Acronyms

SFSP – Summer Food Service Program  
 CNP – Child Nutrition Programs  
 WRO – Western Region Office  
 FNS – Food & Nutrition Services  
 FNSRO-Food & Nut Services Reg. Office  
 USDA – U.S. Department of Agriculture  
 SA – State Agency  
 DEC – Department of Conservation  
 LEA – Local Education Agency



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