



ENDORSEMENT REMOVAL APPLICATION

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SPECIAL EDUCATION ENDORSEMENTS ADDITIONAL INFORMATION

The holder of a teacher certificate with a special education endorsement may have the endorsement removed from the certificate by completing this form and paying a fee of \$200.00.

A Special Education endorsement **may not** be removed

(1) from a certificate holder's first Initial or Professional teacher certificate,

-or-

(2) during a school term in which the certificate holder is assigned to a position requiring a special education endorsement.

At the request of a certificate holder whose special education endorsement was removed, the endorsement shall be reinstated, without payment of a fee, if the certificate holder meets the endorsement requirements in effect at the time of the request for reinstatement.

FEE SCHEDULE

The cost to remove an endorsement is \$200.00 per endorsement.

You may pay with a credit card via the EED Online Payment Center, cashier's check, or money order (payable to EED). Fees are non-refundable. **Personal checks will not be accepted.**

If paid for via the payment center, include the EED Payment receipt with your application.
Online Payment Center: <https://education.alaska.gov/TeacherCertification/PaymentCenter>

MAIL YOUR APPLICATION

The application and supporting documents must be mailed to the Teacher Certification office at the following address:

**Department of Education & Early Development
Teacher Education and Certification**
801 West 10th Street, Suite 200
PO Box 110500
Juneau, AK 99811-0500