

Department Reading Program Application



Alaska Department of Education & Early Development

PO Box 110500

Juneau, AK 99811-0500

education.alaska.gov

General Application Information

Submit completed applications and required documents to: Diane.Ditton@alaska.gov

All applicants submitting applications will receive an application receipt acknowledgement by email.

Please direct questions to:

Kristi Graber

907 – 269 – 7671

kristi.graber@alaska.gov

Alaska Department Reading Program Purpose

The purpose of the Alaska Reads Act Department Reading Program is to provide direct support for participating schools as identified through AS

14.03.123 and described in AS 14.30.765 and 14.30.770.

The Alaska Department of Education and Early Development (DEED) will prioritize schools that scored the highest on the rubric indicating a high level of readiness for the Department Reading Program intervention in their school.

Timeline

Annual Notification of Opportunity to Participate in the Department Reading Program	Notifications and Application: Fall
Informational Webinar	December 4, 2023
Department Reading Program Application Due:	February 15
Department Reading Program Notification of Acceptance:	April 1
Department Reading Program Improvement Plan Due:	May 1
Department Reading Program Period:	July 1 – June 30
Quarterly Reports Due:	October, January, March, May
End of Program report Due:	June 30 of 2 nd year

The completed application packet includes:

Application	Completed application with district name, and school name, and submitted with the school principal and superintendent signatures.
District Intervention Plan – School Implementation	Submit the school implementation guidance of the K-3 MTSS District Intervention Reading Plan- daily schedule, intervention schedule, professional development plan, etc. (upload PDF attachments).
Needs Assessment	Given your AK Star, Literacy Screener data, and other data related to student outcomes- what did you determine were the school's areas of need? If applicable, the needs assessment from Title 1 or School Improvement as it relates to ELA can be used.
School's Signed Commitment	The school shall signify the commitment to its educational reading goals and the purposeful engagement strategies of staff, administration, and school board for the successful achievement of the stated goals.
Vision Statement	Narrative of the school's vision statement for reading improvement with the implementation support of the Department Reading Program.
School Self-Evaluation of Readiness Score	Self-assessment of the school's overall system of MTSS, use of evidence-based reading materials, evidence-based literacy screener, core reading curriculum, participation in professional development provided by DEED.

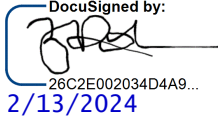

Application Review Process:

All completed applications received by DEED on or before the due date will be reviewed. A rubric will be used to evaluate applications and awards will be based on the highest scores. A lottery method may be utilized depending on the number of qualified applications received.

If needed- Use this area to enter any additional information for the department to consider during the application review process.

Department Reading Program Application

School Information

Name and Role of Person Completing Form: Zina Robinson/Principal	Email: zina.robinson@nsbsd.org
School Name: Trapper	
School District: North Slope Borough School District	
Mailing Address: _ POB 89167 Nuiqsut, AK 99789	Phone: 907.480.5800
Principal's Name: Zina Robinson	Principal Signature:  26C2E002034D4A9... 2/13/2024
Superintendent's Name: David Vadiveloo	Superintendent Signature:  578B975C3A6D4E3... 2/14/2024

Section 1:

Self-Evaluation of Readiness

The Self Evaluation of Readiness Tool is intended for the applicant to evaluate current practices, structures, beliefs, and values that contribute to student achievement in literacy. Ratings in the instrument should be based on evidence and not perceptions alone.

To rate the implementation of your school's AK Reads K-3 District Plan, check the rating which best describes the progress for each item:

1 = Important, but not feasible now

2 = Area to Develop

3 = Partially in place, under development

4 = Completely in place

Area to Evaluate	Rating Self-Score	
Multi-Tiered System of Support	4	<input checked="" type="checkbox"/>
Evidence-based Literacy materials	4	<input checked="" type="checkbox"/>
Universal Instruction (aka Core Instruction, Tier I)	2	<input checked="" type="checkbox"/>
Interventions (Tier II, Tier III)	2	<input checked="" type="checkbox"/>
Assessment (literacy screener, diagnostics, summative assessments, etc.)	3	<input checked="" type="checkbox"/>
Data-based Decision Making	3	<input checked="" type="checkbox"/>
Professional Development	3	<input checked="" type="checkbox"/>
Community & Family Involvement	2	<input checked="" type="checkbox"/>

Section 2:

Submission of following documents:

Section: AK Reads K-3 MTSS District Reading Intervention Plan	
AK Reads K-3 MTSS District Intervention Plan school implementation guidance is provided.	<input checked="" type="checkbox"/>
The district plan has been updated to reflect how the school has adjusted daily schedule, of reading interventions chosen, or professional development offered to staff and faculty.	<input checked="" type="checkbox"/>
The updated plan clearly shows dedication to raising reading proficiency levels.	<input checked="" type="checkbox"/>

Section: Needs Assessment narrative

Given your AK Star, Literacy Screener data, and other data related to student outcomes- what did you determine were the school's areas of need? If applicable, the needs assessment from Title 1 or School Improvement as it relates to ELA can be used:

The schools area of need is reading fluency and comprehension. Our needs are based on students scores, attendance and discipline. Because students are weak in letter sounds and decoding, it impacts their comprehension and being able to read with fluency. Attendance is a major factor due to hunting season, dividend payments and other home life factors.

Section: Vision Statement

Please write the school's vision statement for reading improvement with the implementation support of the Department Reading Program:

Our vision is for all students to make progress towards their state targeted reading levels. Although we will focus on K-3 grades, we would like for our secondary students to read at grade level as well. We would like to see a 5% percentile gain. We would like the support of a reading specialist to model and provide support at a minimum of three times per week and a site visit when possible. If another interventionist could be budgeted for our campus, we are sure our students will make increased gains.

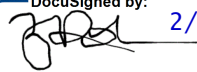
Section: Signed School Commitment Statement

As a school, we are committed to participate in the Department Reading Program, to improve reading outcomes and make progress in our school goals in these areas as outlined in the Intensive Support Reading Intervention Plan:

1. Multi-Tiered System of Support
2. Evidence-based Literacy Materials
3. Universal Instruction
4. Interventions
5. Assessment
6. Data-based Decision-making
7. Professional Development
8. Community and Family Involvement

Signatures:

School Administrator:

DocuSigned by:

2/13/2024
26C2E002034D4A9...

District Level Administrator:

DocuSigned by:
David Vadiveloo
2/14/2024
578B975C3A6D4E3...

Appendix A: Criteria for Review & Scoring

Alaska Department Reading Program Application Scoring Rubric



School:

School district:

Total Points Awarded: /160

Required Information	Yes	No	Reader's Comments
AK Reads K-3 MTSS District Intervention Plan – School Implementation Guidance			
Needs Assessment			
School Readiness Self-Evaluation			
School Commitment Statement			
Vision Statement			

Section	Maximum Score	Reader's Score
AK Reads K-3 MTSS District Intervention Plan – School Implementation	35	
Needs Assessment	35	
School Readiness Self-Evaluation	42	
School Commitment Statement	10	
Vision Statement	38	
Total	160	

Reviewer:

Date reviewed:

Alaska Department Reading Program Scoring Guide

School:

School District:

Section: AK Reads K-3 MTSS District Reading Intervention Plan	Maximum Score	Reader's Score
AK Reads K-3 MTSS District Intervention Plan school implementation guidance is provided.	10	
The district plan has been updated to reflect how the school has adjusted daily schedule, of reading interventions chosen, or professional development offered to staff and faculty.	10	
The updated plan clearly shows dedication to raising reading proficiency levels.	15	
Total	35	

Section: Needs Assessment	Maximum Score	Reader's Score
Given your AK Star, Literacy Screener data, and other data related to student outcomes- what did you determine were the school's areas of need? If applicable, the needs assessment from Title 1 or School Improvement as it related to ELA can be used.	35	
Total	35	

Section: School Readiness Self-Evaluation	Maximum Score	Reader's Score
School Readiness Self-Evaluation is complete.	10	
School Readiness Self-Evaluation score	32	
Total	42	

Section: Signed School Commitment Statement**10 points**

As a school, we are committed to participate in the Department Reading Program, to improve reading outcomes and make progress in our school goals in these areas as outlined in the Intensive Support Reading Intervention Plan:

- Multi-Tiered System of Support
- Evidence-based Literacy Materials
- Universal Instruction
- Interventions
- Assessment
- Data-based Decision-making
- Professional Development
- Community and Family Involvement

Signature:

School Administrator:

District Level Administrator:

Section: Vision Statement**Maximum
Score****Reader's
Score**

Please write the school's vision statement for reading improvement with the implementation support of the Department Reading Program:

38**Total****38**



2023-2024 School Year

RACHEL ELKINS'S TIMETABLE

Created with Planboard
Lesson planning made easy

	Day A	Day B	Day C	Day D	Day E
9 AM	Morning Work/Circle Time 9:00 - 9:30	Morning Work/Circle Time 9:00 - 9:30	Morning Work/Circle Time 9:00 - 9:30	Morning Work/Circle Time 9:00 - 9:30	Morning Work/Circle Time 9:00 - 9:30
10 AM	Inupiaq 9:35 - 10:05	Inupiaq 9:35 - 10:05	Inupiaq 9:30 - 10:00	Inupiaq 9:35 - 10:05	Inupiaq 9:35 - 10:05
	Calendar/Attendance	Calendar/Attendance	Calendar/Attendance	Calendar/Attendance	Calendar/Attendance
	Imagine Math	Imagine Math	Imagine Math	Imagine Math	Imagine Math
11 AM	Lunch 10:55 - 11:25	Lunch 10:55 - 11:25	Lunch 10:50 - 11:20	Lunch 10:55 - 11:25	Lunch 10:55 - 11:25
12 PM	Nap Time 11:30 - 12:00	Nap Time 11:30 - 12:00	Nap Time 11:25 - 11:55	Nap Time 11:30 - 12:00	Nap Time 11:30 - 12:00
	CKLA Skills 12:05 - 12:55	CKLA Skills 12:05 - 12:55	CKLA Skills 12:00 - 12:50	CKLA Skills 12:05 - 12:55	CKLA Skills 12:05 - 12:55
1 PM	Bridges 1:00 - 1:40	Bridges 1:00 - 1:40	Bridges	Bridges 1:00 - 1:40	Bridges 1:00 - 1:40
2 PM	Gym 1:45 - 2:15	Gym 1:45 - 2:15	Gym	Gym 1:45 - 2:15	Gym 1:45 - 2:15
	CKLA Knowledge 2:20 - 3:20	CKLA Knowledge 2:20 - 3:20	CKLA Knowledge 1:55 - 2:40	CKLA Knowledge 2:20 - 3:20	CKLA Knowledge 2:20 - 3:20
3 PM					

1st Grade Class Schedule

Engel Quilaton <engel.quilaton@nsbsd.org>

Mon 2/12/2024 3:46 PM

To: Zina Robinson <zina.robinson@nsbsd.org>

Hi Miss Zina,

- 9:00-9:20 Number Corner
- 9:20-10:10 CKLA Skills
- 10:10-10:40 Inupiat Class
- 10:40-10:55 CKLA Skills (Continuation)
- 10:55-11:25 Lunch
- 11:25-12:25 Math
- 12:25-12:40 Recess Break (But I am not following this, I added this to my Math time)
- 12:40-1:45 Gym Time
- 2:15-3:30 Science/Social Studies/Art/Lexia Time

Quyanag
Engel C Quilaton
1st Grade Teacher

Class Schedule

Jovelyn Pagador <jovelyn.pagador@nsbsd.org>

Mon 2/12/2024 3:34 PM

To: Zina Robinson <zina.robinson@nsbsd.org>

3rd Grade

- 9:00-9:30. - Science/Social Studies
- 9:30-10:40 - CKLA
- 10:45-11:15- Inupiaq Class
- 11:30-12:00 - LUNCH
- 12:05-12:45 - CKLA
- 12:50-1:20. - GYM
- 1:25-1:40. - Snack Time
- 1:40-2:00. - Number Corner
- 2:00-3:00. - MATH
- 3:00-3:30. - Intervention/Lexia/Computer Time

Interventionist

SCHEDULE

Cheryl Jackson <cheryl.jackson@nsbsd.org>

Mon 2/12/2024 3:13 PM

To: Zina Robinson <zina.robinson@nsbsd.org>

Group 1 - 9:10-9:50

Group 2 - 9:50-10:30

Group 3 - 10:30-11:05

Duty & lunch

Group 4 - 12:00-12:40

Group 5 - 12:40--1:20

Group 6 - 1:20-2:00

Group 7 - 2:00-2:40

-Class reads a book together

*20 min to 1/2 hr, ~~entire class~~
reads together (I reads
everyone else follows along)
*chapter by chapter
until book is read com-

pletely. ~~summary~~

after ~~active~~ book is read (I
reading is interesting like reading
Hemlock - read ~~a chapter~~
at home in timeline

homework - parent signs
that child has read at
least ~~the~~ mins of the
book at home

Make sure kids are
taught well in grade
school - imitative

I like that ECE Practices

imparting. I think this will

help with early Reading
Skills.

for the higher grades

may be a Reading incentive

where time with prizes or

Free time would help,

Flash Card game at end of class

Make Flash cards to bring home

Have small spelling bees.

Hooked on Phonics


Put name on every object in
both english & hindi



give out little rewards
like gift cards for AC
store or Amazon gift
cards.

Spend more time focusing
on reading Activities/
Projects.

Hooked on Phonics
For Younger
Kids



International Reading
Programs for older Kids to travel

-Class reads a book together
* 20 min to 1/2 hr, ~~entire class~~ ^{entire class} reads together (I read everyone else follows along)
* chapter by chapter
until book is read com-

Pictaly. Summary
after entire book is read (reading is interesting like reading a more
Homework - read ~~a chapter~~ at home in timeline
Homework - Parent signs that child has read at least ~~10~~ mins of the book at home

Make sure kids are taught well in grade school - imperative

I like that Fice Practices writing. I think this will help with early Reading Skills.

For the higher grades may be a Reading incentive where they win prizes or Free time would help,

Flash Card game at end of class
Make Flash cards to bring home.
Have small spelling bees.

Hooked on Phonics

SIGNIN SHEET

Title 1 Meeting

Date:

12/1/23

Print Name	Phone #	Email Address
1. Bruce Nulkaniguk		
2. Kara Kasak	907-570-7545	
3. Marlene IPALOOK		
4. Eunice Sielak		
5. Audrey Hopson		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		
21.		
22.		
23.		
24.		

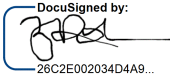
Certificate Of Completion

Envelope Id: 9791615A172249B4818AFF2CE71C61C0	Status: Completed
Subject: Complete with DocuSign: Trapper School.pdf	
Source Envelope:	
Document Pages: 18	Signatures: 4
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Disabled	Diane Ditton
Time Zone: (UTC-09:00) Alaska	PO Box 110206
	Juneau, AK 99811
	diane.ditton@alaska.gov
	IP Address: 136.226.57.35


Record Tracking

Status: Original	Holder: Diane Ditton	Location: DocuSign
2/13/2024 12:42:58 PM	diane.ditton@alaska.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: State of Alaska	Location: DocuSign

Signer Events

Signer Events	Signature	Timestamp
Zina Robinson		Sent: 2/13/2024 12:55:46 PM
zina.robinson@nsbsd.org	DocuSigned by: 26C2E002034D4A9...	Viewed: 2/13/2024 1:28:16 PM
Security Level: Email, Account Authentication (None)	Signature Adoption: Drawn on Device	Signed: 2/13/2024 1:28:36 PM
	Using IP Address: 24.237.236.1	

Electronic Record and Signature Disclosure:
Accepted: 2/13/2024 1:28:16 PM
ID: 0803b124-4ce1-4d6c-b2b8-86857ba81088
Company Name: State of Alaska

David Vadiveloo		Sent: 2/13/2024 1:28:37 PM
David.vadiveloo@nsbsd.org	DocuSigned by: David Vadiveloo	Viewed: 2/14/2024 7:02:22 AM
Security Level: Email, Account Authentication (None)	578B975C3A6D4E3...	Signed: 2/14/2024 7:02:43 AM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 166.205.117.20	
	Signed using mobile	

Electronic Record and Signature Disclosure:
Accepted: 2/14/2024 7:02:22 AM
ID: d466f7f9-227b-4d46-848b-729cb0d5a925
Company Name: State of Alaska

In Person Signer Events

Editor Delivery Events

Agent Delivery Events

Intermediary Delivery Events

Certified Delivery Events

Carbon Copy Events

Sarah Rhoads		Sent: 2/14/2024 7:02:44 AM
sarah.rhoads@alaska.gov		Viewed: 2/14/2024 7:26:19 AM
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure:		

Carbon Copy Events	Status	Timestamp
Accepted: 10/6/2023 9:35:45 AM ID: a26df6e3-6946-4219-845f-c3c2f0d11c63 Company Name: State of Alaska		

Witness Events	Signature	Timestamp
----------------	-----------	-----------

Notary Events	Signature	Timestamp
---------------	-----------	-----------

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/13/2024 12:55:46 PM
Certified Delivered	Security Checked	2/14/2024 7:02:22 AM
Signing Complete	Security Checked	2/14/2024 7:02:43 AM
Completed	Security Checked	2/14/2024 7:02:44 AM

Payment Events	Status	Timestamps
----------------	--------	------------

Electronic Record and Signature Disclosure		
--	--	--

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

Please read this Electronic Records and Signature Disclosure (ERSD). It concerns your rights regarding electronically undertaking, and the conditions under which you and the State of Alaska agree to electronically undertake, the transaction to which it relates (the “TRANSACTION”).

Consent to Electronically Undertake the TRANSACTION

You can electronically undertake the TRANSACTION only if you confirm that you meet the following requirements by selecting the box next to “I agree to use electronic records and signature” (the “AGREE BOX”):

1. you can fully access and have read this ERSD;
2. you can fully access all of the information in the other TRANSACTION records;
3. you can retain all of the TRANSACTION records in a form that you will be able to fully access for later reference;
4. you consent to undertake the TRANSACTION electronically; and
5. you are authorized to undertake the TRANSACTION. (Please note that falsely undertaking the TRANSACTION may subject you to civil liabilities and penalties and/or to criminal penalties.)

If you cannot or are not willing to confirm each of these five things, do not select the AGREE BOX.

Withdrawing Consent

If you select the AGREE BOX, you can withdraw your consent to electronically undertake the TRANSACTION at any time before you complete the TRANSACTION: simply do not finalize it. The only consequence of withdrawing your consent is that you will not finalize the TRANSACTION.

If you select the AGREE BOX, your consent will apply only to this TRANSACTION. You must separately consent to electronically undertake any other transaction with the State of Alaska.

Paper Option for Undertaking the TRANSACTION

You may undertake the TRANSACTION with the State of Alaska using paper records. (State of Alaska employees who want to undertake the TRANSACTION in paper should contact the agency responsible for the TRANSACTION.) Print the paper records on the website of the State of Alaska agency responsible for the TRANSACTION, or request them from the agency. The State of Alaska homepage is at <http://alaska.gov/>.

Copies of TRANSACTION Records

After completing the TRANSACTION but before closing your web browser, you should download the TRANSACTION records. Or you can download the records within 30 days after

completing the TRANSACTION using the link in the DocuSign email sent to the email address you used to complete the TRANSACTION. The State of Alaska will not provide a paper copy of the TRANSACTION records as part of the TRANSACTION. Under the Alaska Public Records Act (APRA), AS 40.25.100–.295, you can request a copy from the agency responsible for the TRANSACTION, but if too much time has passed, the agency may no longer have the records when you make your request. If required under the APRA, the agency will charge a fee.

Required Hardware and Software

For the minimum system requirements to electronically undertake the TRANSACTION, including accessing and thereby retaining the TRANSACTION records, visit <https://support.docusign.com/guides/signer-guide-signing-system-requirements>. These requirements may change. In addition, you need access to an email account.

How to Contact the State of Alaska

To ask a question on this ERSD or the DocuSign document generated after you complete the TRANSACTION or on using DocuSign to electronically undertake the TRANSACTION, contact the Alaska Department of Administration at either of the following addresses:

State of Alaska
Department of Administration
550 West 7th Avenue
Suite 1970
Anchorage, AK 99501
Reference: DocuSign

doa.commissioner@alaska.gov
Subject: DocuSign

To ask any other question on the TRANSACTION records or to update the information for contacting you electronically, contact the State of Alaska agency responsible for the TRANSACTION using the contact information in the TRANSACTION records or, if those records contain no contact information, using the contact information on the agency's website. Again, the State of Alaska homepage is at <http://alaska.gov/>.