­­**Submit completed application electronically to** **Scot Fiscus** **(scot.fiscus@alaska.gov) by Monday, December 24, 2018.** The Department of Education & Early Development (DEED) strongly encourages districts to submit the application sooner rather than later (as early as Friday, November 16, 2018) to expedite planning and implementation of proposed actions. Grant period will be from date of approval to June 30, 2019.

The grant funds are designed to support activities related to school improvement planning, assessing local needs, and development of a local school improvement plan that is responsive to newly released CSI and TSI school designations. While funds should be prioritized to support activities prior to February 15, 2019 (the submission due date for school improvement plan and applications for plan implementation funds), grant will be available for planning related activities through June 30, 2019.

Context for the Grant

In October, 2018, Alaska schools were newly designated for 1) *Comprehensive Support and Improvement* due to graduation rate (*CSI(Grad Rate)*), 2) *Comprehensive Support and Improvement* due to an index value in the lowest 5 percent of schools *(CSI(5%)),* and 3) *Targeted Support and Improvement* due to subgroup performance (*TSI*).

Included in the support and oversight of CSI and TSI schools, each school will each locally develop a support and improvement plan for the school to improve student outcomes which:

* Is informed by accountability indicators (i.e. the reason for designation),
* Is based on a school-level needs assessment,
* Includes evidence-based interventions, and
* Is developed in partnership with stakeholders (including principals and other school leaders, secondary students, teachers, parents and community members, tribal representatives, etc.)

These planning grant funds are available to support activities related to the development of an actionable and meaningful local school improvement planning process and implementation plan.

Upon completion and DEED/District approval of each local improvement plan, designated schools will have access to a second *Implementation Grant* to support the interventions identified in the plan that will directly impact student outcomes.

Eligible Applicants

Any school designated as CSI or TSI is eligible to apply for up to $10,000 to implement activities that support the completion of a local needs assessment, stakeholder engagement, and development of a school improvement plan.

The district can choose to aggregate planning grant funds and provide supports for all CSI and TSI designated schools collectively if this is more effective and efficient.

Application Timeline

| **Date** | **Grant Activity** |
| --- | --- |
| **November 7** | Planning Grant Application available |
| **November 16** | Window for Planning Grant Application submission opens |
| **December 24** | Last day for Planning Grant Application submission to DEED  |
| **November – February 15** | Implementation of Planning Grant activities and development of plan |
| **February 15, 2019** | School Improvement Plan submitted to DEED/District |

Part II – School Improvement Plan Implementation Grant (not yet available)

| **Date** | **Grant Activity** |
| --- | --- |
| **February 15, 2019** | Implementation Grant Application Due to DEED. (The Implementation Grant Application will be available December 1, 2019.) |
| **Approval through June, 2020** | Use of Implementation Grant funds to support interventions contained in School Improvement Plan |

Possible Planning Grant Activities

This grant is designed to facilitate a meaningful school level needs assessment, development of an action based improvement plan, support research of evidence-based interventions that fit local need. Funded activities might include:

* Formation, convening and training of a **leadership team** to address school improvement
* **Data analysis** activities such as extra-duty/stipend support, contracted expertise or facilitation, professional development for staff and/or leadership team
* Research and/or training in **evidence-based interventions** related to the reason(s) for designation as CSI or TSI
* Contracting with external consultant/facilitator to support the development and implementation of **school improvement plan** interventions
* **Stakeholder engagement** through planning meetings or community events

Instructions

To apply for these school improvement funds, for use during the 2018-2019 fiscal year, districts must:

1. Ensure completion, by each eligible school or collectively as a district, of the Activities/Cost Table in this document.
2. Complete the program Budget / Narrativeforms for the aggregated district grant total [Form 05-07-071 (xlsx)](https://education.alaska.gov/forms/05-07-071.xlsx), and submit with signed Activities/Cost Table(s).

**DUE BY Monday, December 24, 2018**

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Proposed Activity/Cost Table

| **Planning Activities / Cost Table – fillable form**Planning Grant, 1003(a) School Improvement Funds – TSI and CSI Designated Schools, 2018-2019 |
| --- |
| District: |  | School: |  |
| **Planning activities** **that support the completion of a local needs assessment, stakeholder engagement, development of a school improvement plan, and research/training of evidence-based interventions.** |
| **Indicate which events and the # of participants****(insert rows as needed)** | **Estimated Cost** |
|       |       |
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|  (Calculated as a percent of the total grant award based upon the District’s established indirect rate) Indirect Costs: |       |
| Cell Left intentionally blank | **Total:** |       |

Will the district aggregate planning grant funds for all designated schools and provide planning support and oversight services collectively to multiple schools? YES\_\_\_\_\_\_\_ (If yes, a single Activities/Cost Table may be completed for all schools included in the district led collective support. In addition to the district representative, the signature of each eligible school’s principal must be included below. Please insert an additional principal signature line for each school.)

District contact coordinating this collective support? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By signing below, the district and school are agreeing to use these funds to fully implement school improvement planning activities to support the development of an actionable school improvement plan related to the CSI or TSI designation of the school.

|  |  |  |
| --- | --- | --- |
| Print Principal name here | Principal Signature here | Put Date Here |
| Principal Name | Signature | Date |
| Superintendent name | Signature here | Write date here |
| Superintendent or Designee  | Signature | Date |