**[School Name]**

**[Principal Name]**

**[School Address]**

**[City, State, and Zip Code**

**[School Phone Number]**

# **Title I Annual Parent/Guardian Meeting**

**[Meeting Location]**

**[Date of Meeting]**

**[Time of Meeting]**

Welcome Parents and Community Members!

We are glad to welcome you to our school’s Title I Annual Parent Meeting. There are a few light refreshments in the back of the room, please help yourself. Also, if needed, childcare is available in room #. Please sign your child in before the meeting begins.

During this meeting we will be reviewing and discussing our school’s Title I program. We will cover the following items that are important to you as parents:

1. What is a Title I school?
2. How does our school spend Title I money?
3. How does our school participate in the Title I Program?
4. What are our school’s Title I **[schoolwide or targeted assistance]** requirements?
5. **[School Name]** Schoolwide Program – Past and Present
   * What are our schoolwide goals?
   * What programs/supports are in place to help my child?
     + **[List school programs and supports to discuss]**
6. What curriculum does our school use?
7. What tests will my child be taking?
   * How do these tests measure my child’s progress?
   * What proficiency levels is my child expected to meet?
8. What is required by law for Parent and Family Engagement?
   * What is the district's Parent and Family Engagement Policy?
   * What is the school’s Parent and Family Engagement Policy?
   * What is a School-Parent Compact?
9. Does my child’s teacher meet professional qualifications?
   * What is a parent’s right to know?
10. How is Title I Parent and Family Engagement money spent?
11. What opportunities does the school provide for parent engagement?
    * **[List parent engagement opportunities offered for school or home]**
    * **[List volunteer opportunities]**
    * **[List parent decision making opportunities/meetings/councils]**
12. How responsive will the school be to my questions when staff is contacted?
    * **[Provide staff contact information]**
13. Closing and evaluations

We welcome parent questions/input throughout the presentation! We want to make sure you leave the meeting informed about the Title I program as well as the opportunities the school provides to get involved.

Thank you for coming! We hope to see you again very soon!