# Statement of Assurance

**Whereas** to act in the capacity of "commissioning agent" on projects with state-aid under AS 14.11 where commissioning is required, an individual must be certified with a recognized standards organization approved by the department; and

**Whereas** in order for a certification from recognized standards organization to be approved, its certification must cover certain minimum responsibilities of a commissioning agent established in 4 AAC 31.900(32); and

**Whereas** these minimum responsibilities are detailed in the table below;

**Be It Known** that the stated certification provided by the undersigned standards organization attests to the certificate holder’s knowledge, skills, and ability to perform the following tasks, below-which is entered a ***citation*** for the training materials in the organization’s certification documents or process:

a. create a commissioning plan, checklists, and functional performance tests for each commissioned system;

*Citation*:

b. coordinate the commissioning team for the mechanical, electrical, fuel oil, controls, and building envelope systems;

*Citation*:

c. coordinate the work of the construction contractor, school district, and design team as it pertains to the commissioning process;

*Citation*:

d. witness the functional performance testing;

*Citation*:

e. assist in resolution of issues found during commissioning; and

*Citation*:

f. verify the training of owner maintenance personnel on commissioned systems.

*Citation*:

Title of Provided Certification

[enter certification title]

Organization Name and Contact Information

[enter organization and contact info]

Signature of Authorized Representative