##### Quarterly Progress Monitoring of the School Improvement Plan

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| --- | --- | --- | --- |
| **School:** |  | **Principal:** |  |
| **ESSA Designation:** |  | **Date and Time:** |  |
| **Assigned Roles** |  |  |  |
| Facilitator: |  | Note Taker: |  |
| Timekeeper: |  | Process Observer: |  |

**Team Members**

| **First Name** | **Last Name** | **Position/Role** | **Present: Yes/No** |
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**Milestones and Actions (15 minutes)**

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| Actions in Plan for the Quarter | Person/People Responsible | Progress completed on listed Actions |
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**Data Collection and Review (25 minutes)**

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| Data Collected during this quarter (from the Measurements related to the strategies and goals in your school improvement plan) | Analysis/Discussion on data |
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**Successes (10 minutes)**

* + - 1. What are our successes?
			2. Based on our data, are our interventions working?
			3. What new interventions could we try for the next period?
			4. Are individual interventions needed?

**Adjustments to be made at this time (10 minutes)**

1.
2.
3.

**Review Purchases and Funds (5 minutes)**

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| --- | --- |
| Item/Intervention | Cost |
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Amount of funding left in 1003a grant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Review Continuing/Upcoming Actions and Persons Responsible (5 minutes)**

**Communication (5 minutes)**

Plan to communicate and share any successes or adjustments in plan: