



Limited English Proficient Accommodations

Student's Legal Name:	State ID Number:	Date of Identification
Most Recent ELP Assessment Date:	Meeting Date	

This form is a suggested tool provided for district use to comply with State regulation. All students identified as Limited English Proficient (LEP), must participate in statewide academic assessments. Students identified as LEP must be provided reasonable accommodations on state academic content assessments to the extent practicable. Accommodations are allowed for LEP students when testing for academic content knowledge and skills, but not when testing for English language proficiency.

“A district shall appoint a team that includes parents and teachers to determine the necessary accommodations for students with limited English proficiency. The team shall document the accommodation decision and may not provide a modification.” (Alaska Administrative Code Chapter 06.776[b])

Statewide and District Assessments: The student will:

- Participate in statewide and district assessments without accommodations.
- Participate in statewide and district assessments with the following accommodations (refer to the *Participation Guidelines* booklet for additional procedures.)

(Check all that apply)

TIMING/SCHEDULING

- Allowing frequent breaks during testing.
- Allowing additional time.
- Administering the test over several days completing on or before the last day of the test window. (Must consult Department for security procedures)

PRESENTATION

- Allowing students to ask for clarifications of directions.
- Clarifying test directions in the native language.
- Reading directions in the native language.
- Simplifying or repeat instructions in English.
- Providing written version of oral directions in English or the native language.
- Writing helpful verbs in the directions on the board or a separate piece of paper in English or the native language.
- Repeating or re-reading directions.
- Proctor asking student questions about directions to check understanding.
- Clarifying directions by having student restate them.

SETTING

- Administering the test individually or to small groups in a separate location.
- Administering the test by ESL or native language teacher within state guidelines for proctors.

RESPONSE

- Reading math or writing test questions aloud in English (Questions on a reading test may not be read aloud.)
- Allowing student to use a word translation finder style dictionary or word to word dictionary from native language to English language or English to native language. Dictionaries that include pictures or word definitions are not allowed.
- Providing the native language word for an unknown word in test question or prompt if requested by student.

Comments:

Signature and Date of Participants in Attendance at LEP Meeting (include title)

Title/Signature

Parent

District Representative

Regular Education Teacher