



BULLETIN:

Child and Adult Care Food Program

**Child & Adult Care Centers,
Emergency Shelters, OSHC, &
Sponsors of Family Day Care Homes**
www.education.alaska.gov/tls/cnp

Child Nutrition Programs
Teaching and Learning Support
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To: CACFP Agencies
CACFP Program Reviewers

Date: July 2, 2015

Bulletin: 2015-08

From: Ann-Marie Martin
CACFP Coordinator

Program changes as a result of USDA Policy Memos and Technical Assistance Memos are to be implemented immediately. Please file this bulletin for reference, guidance and compliance with the Child and Adult Care Food Program. Feel free to call the Child Nutrition Programs office if you need further clarification.

USDA Policy Memos

1. CACFP 14-2015 Infant Feeding in the CACFP-Revised

Bulletin Topics

2. Annual CACFP Training
3. New required information on FY2016 CNP Database
4. Name change for National Food Service Management Institute (NFSMI) to Institute of Child Nutrition
5. Harvest for Healthy Kids – Spanish Picture Cards
6. ChooseMyPlate – translated into 18 additional languages
7. ChopChop Magazine – Cooking Club

1. CACFP 14-2015 Infant Feeding in the CACFP-Revised

FNS guidance has been revised to clarify that infant formula must be regulated by the Food and Drug Administration in order for it to credit towards a reimbursable meal. This is consistent with the Special Supplemental Nutrition Program for Women, Infants, and Children's (WIC) infant formula requirements and ensures that all infant formulas served in the Child and Adult Care Food Program meet nutrient specifications and safety requirements.

2. Required Annual CACFP Training

The required annual training is coming up and is required for all administrators of the CACFP. This year we will focus on the requirement for each program to be financially viable, capable and accountable (VCA). We will discuss the implementation of federal guidance on assessing each program in these three areas. This will include focus on the financial aspects of the program.

We will be going over review findings from the previous year to remind programs of the potential pitfalls in operating the program and discuss ways to avoid these.

This training will not be directed towards your cooks. The administrators are responsible for training your cooks on the food program basics and this powerpoint training can be found on the CNP website at: <https://education.alaska.gov/tls/cnp/CACFP3.html>. If you are serving infants your staff should take the eLearning training at: <https://education.alaska.gov/ELearning/>.

Please find the CACFP Training Registration form on the CNP Bulletins page: <https://education.alaska.gov/tls/cnp/CACFP4.html>. **Submit the training registration form to Alexis Hall no later than July 31, 2015.**

Head Start agencies already received their training registration form via e-mail. The training for Head Start agencies will be in Anchorage on August 12th. Head Start agencies that also have traditional child care centers should attend the Head Start Training and bring a sack lunch. We will work through lunch to ensure you have all the information to run your CCC as well as HS. If needed, please find the CACFP Head Start Training Registration form on the CNP Bulletins page <https://education.alaska.gov/tls/cnp/CACFP4.html>. **Submit the training registration form to Alexis Hall no later than July 15th.**

3. New required information on FY2016 CNP Database

There will be a few changes that will take place when the CNP database is opened for FY2016. Each nonprofit organization will have some new fields to fill in. The names and titles are required as well as answering a question if the board member has any fiscal interest or relationship in the agency. This portion of the CNP database is included with this bulletin so administrators of the non-profit agencies can begin the process of collecting this information from their board members. You must ask the board member – do not guess if they have a fiscal interest.

Please print the Board template list that you can find on the CNP Bulletins page: <https://education.alaska.gov/tls/cnp/CACFP4.html>.

4. Name change for National Food Service Management Institute (NFSMI) to Institute of Child Nutrition



For over 25 years, NFSMI has been serving child nutrition professionals. Along with a rich history of supporting these professionals, the Institute has experienced tremendous growth in the amount of resources and services they provide. Inspired by this growth, the Institute searched for a new name that would reflect today's image of professionalism and service in the field of child nutrition.

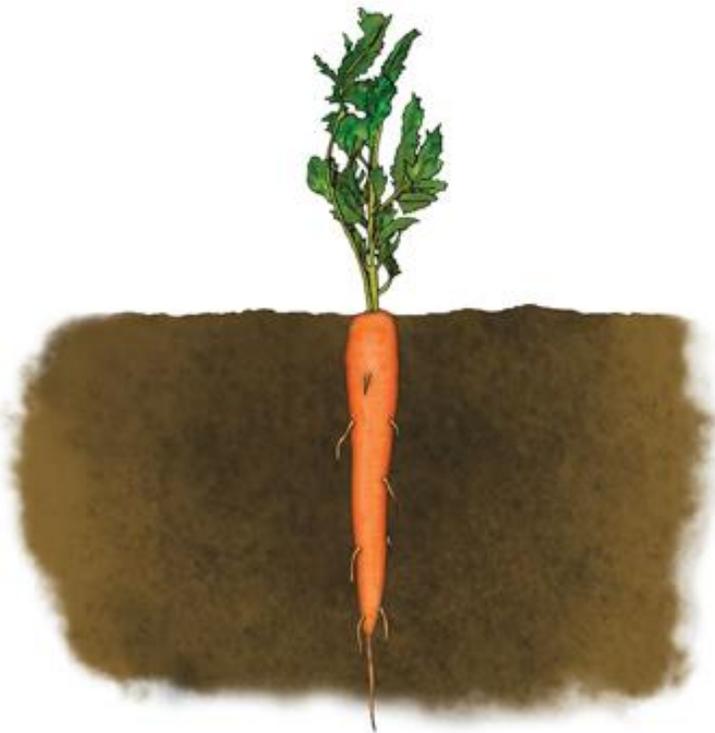
The new name and Circle 'i' logo will connect the Institute's valuable history to a fresh and energetic new look that is consistent with our mission: "To promote the continuous improvement of child nutrition programs."

The Institute of Child Nutrition (ICN), part of the School of Applied Science at The University of Mississippi, is the only federally funded national center dedicated to applied research, education and training, and technical assistance for child nutrition programs. The Institute was established by Congress in the Child Nutrition and WIC Reauthorization Act of 1989. It is funded by a grant administered through the United States Department of Agriculture (USDA), Food and Nutrition Service (FNS). The specific duties of the Institute can be found in Section 21 of the Richard B. Russell National School Lunch Act. The Institute's mission is to provide information and services that promote the continuous improvement of child nutrition programs.

5. Harvest for Healthy Kids – Spanish Picture Cards

HARVEST for HEALTHY KIDS *news*

¿Cómo crecen las
ZANAHORIAS?



We are excited to introduce our new **Spanish Picture Cards!**

Now you can review these vibrant fruit and vegetable cards with children in both English and Spanish. For some extra vocabulary practice and exposure, you can mix up the English and Spanish picture cards for children to explore together, or play matching activities with the two sets of these popular fruits and vegetables.

Check out our new Spanish Picture Cards at harvestforhealthykids.org, now available in every Activity Kit!

6. ChooseMyPlate – translated into 18 additional languages

The Center for Nutrition Policy and Promotion (CNPP) is pleased to announce the translation of the ChooseMyPlate 10 Tips resource and MyPlate icon from English in to 18 additional languages. The Office of Minority Health, of the Department of Health and Human Services (OMH/HHS), and CNPP co-branded the translated tip sheet and are working together to promote these newly translated documents to ensure that individuals, nutrition and health professionals, and other community leaders have access to these helpful resources.

Languages included: Arabic, Chinese-simplified and traditional, Filipino-Tagalog, French, German, Hindi, Indonesian, Italian, Japanese, Korean, Malay, Pashto, Portuguese, Russian, Spanish, Thai, Urdu, Vietnamese).

Find MyPlate in Multiple Languages at: <http://www.choosemyplate.gov/print-materials-ordering/MultipleLanguages.html>

7. ChopChop Magazine – Cooking Club

ChopChop has a free cooking club that you can inform your families about – Joining is free and families pledge to cook dinner together once a month. Each month they get a delicious new recipe in their inbox. Everyone will be making the same recipe that month, learning different essential cooking skills along the way. Each challenge will also come with how-tos, shopping and storage tips, fun activities, and conversation starters.

Go to: <http://chopchopcookingclub.org/user/register> to sign up for the *ChopChop* Cooking Club for free!

Print out the flyer attached to this bulletin at: <https://education.alaska.gov/tls/cnp/CACFP4.html>

Contact Information

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Commonly Used Acronyms

CACFP – Child and Adult Care Food Program
CNP – Child Nutrition Programs
FNS – Food & Nutrition Services
FNSRO-Food & Nut Services Reg. Office
USDA – U.S. Department of Agriculture
LEA – Local Education Authority
DEC – Department of Conservation

All attachments for this bulletin can be found on the State of Alaska Child Nutrition Programs, CACFP Bulletins page: <http://education.alaska.gov/tls/cnp/CACFP4.html>.

The U.S. Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or

protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing, or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800)845-6136 (Spanish).

The State of Alaska is an equal opportunity provider and employer.



Child & Adult Care Food Program (CACFP)

Fall Training Registration

for

Federal Fiscal Year 2016

(October 1, 2015 – September 30, 2016)

~Required Attendance for Administrators~

This year will focus heavily on Administration Viability, Capability, and Accountability (VCA). This includes Financial aspects of the program. You may wish to have financial staff attend with the administrators.

(This is not a training for Cooks)

(Highlight Requested Training Date)

Training Location	Date	Time
At-Risk Afterschool Meals for School Districts		
Distance Delivery via Conference Call	August 18, 2015	9:00 a.m.-11:00 a.m.
Child Care Centers		
Anchorage: BP Energy Center	September 3, 2015	8:30 a.m.-5:00 p.m.
Fairbanks: Westmark Fairbanks Hotel	August 26, 2015	8:30 a.m.-5:00 p.m.
Distance Delivery via Conference Call	September 9 & 10, 2015	8:30 a.m.-12:00 p.m.
Adult Care Centers		
Distance Delivery via Conference Call	September 8, 2015	8:30 a.m.-3:00 p.m.
Emergency Shelters		
Distance Delivery via Conference Call	September 15, 2015	8:30 a.m.-3:00 p.m.

Mandatory CACFP Training is offered Once a Year

Name	Title	Email
1) _____	_____	_____
2) _____	_____	_____
3) _____	_____	_____

Contact Name: _____ Agency Name: _____

Contact Person's E-mail Address: _____

Please submit registration form for Annual training by July 31, 2015

Fax or e-mail to Alexis Hall, Child Nutrition Programs

FAX: (907) 465-8910 alexis.hall@alaska.gov Telephone: (907) 465-4969

Addresses to locations and call in information for distance delivery will be provided upon registration.



**Child & Adult Care Food Program (CACFP)
For Head Start/Early Head Start Programs**

**Wednesday, August 12th, 2015 8:30-5:00
(1 Hour Lunch on Your Own)
CACFP Annual Training**

**This Training is required for Administrative Staff
REGISTRATION**

Sponsor Name: _____

Name of Attendee (s)

Title (s)

1) _____

2) _____

Contact Name: _____ E-Mail: _____

Contact Phone: _____ Fax: _____

Address: _____

City, State, Zip: _____

Please submit registration form for August training by

Tuesday July 15th, 2015

❖ Training will be conducted at:

**BP Energy Center
900 E. Benson Blvd.
Anchorage, AK 99503**

E-mail your registration request to: alexis.hall@alaska.gov , or fax: (907) 465-8910.

Closest Hotel (Across from BP Energy Center):

**Residence Inn Anchorage Midtown (No Special Rates)
1025 E 35th Ave, Anchorage, AK 99508
Phone: (907) 563-9844**

If you have questions regarding which workshop to attend, registration, or if you have a disability and need assistance in order to participate in this training, please contact the CACFP Coordinator at (907) 465-8711.



CHOP CHOP

COOKING CLUB

WELCOME TO THE CHOPCHOP COOKING CLUB

We invite you to join the (free!) *ChopChop* Cooking Club and pledge to cook dinner together once a month. Each month, you'll get a delicious new recipe in your inbox. We'll all be making the same recipe that month, learning different essential cooking skills along the way. Each challenge will also come with how-tos, shopping and storage tips, fun activities, and conversation starters.



Once you complete each challenge, you'll upload a picture of your meal to receive a virtual badge. Badges will celebrate the different cooking skills learned in each recipe, such as whisking, roasting, mixing, measuring, and grating.

We'll issue new challenges at the start of each month. If you master the original recipe and want an additional challenge, we'll give you variations and more difficult recipes to test your kitchen skills.

WHO'S IN THE CLUB?

Kids and families like you! Most Club members will be kids ages 5-12 and their families. Adults who are just learning to cook are also welcome to join.

THE CHERRY ON TOP!

After finishing all six challenges, you'll receive a certificate of completion, and you'll be automatically eligible to win **prizes** such as a Le Creuset Fry Pan, a KitchenAid Blender, a subscription to ChopChop and more.



SIGN UP!

Are you up for the challenge? Go to:

<http://chopchopcookingclub.org/user/register> to sign up for the *ChopChop* Cooking Club for free!