



BULLETIN :

Child and Adult Care Food Program

Child Care Centers & Day Care Homes
www.eed.state.ak.us/tls/cns

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To: CACFP Sponsors
Program Reviewer

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Program changes as a result of USDA Policy Memos and Technical Assistance Memos are to be implemented immediately. Please file this bulletin for reference, guidance and compliance with the Child and Adult Care Food Program. Feel free to call the Child Nutrition Services office if you need further clarification.

USDA Policy, Information and Implementation Memos

1. CACFP – 09-2008 Simplified Acquisition Threshold
2. CACFP – 10-2008 Automatic Eligibility for Early Head Start Participants
3. CACFP State Policy Memorandum #16 Mandatory Institution Attendance at State Agency CACFP Training with attached USDA CACFP – 03-2004 Policy Memorandum

Additional Topics

4. CACFP Annual Training
5. Physical Activity & Nutrition (PAN) training Scholarships Available
6. FY 2009 Update & Renewal Paperwork
7. Fact Sheet: Trim Trans Fat
8. Nutrition & Your Child Newsletter
9. Food and Nutrition Information Center (FNIC)
10. Mealtime Memo: No. 4, 2008 *Teaching Children about the Food Groups: Fruit*

1. CACFP – 09-2008 Simplified Acquisition Threshold

This memo extends the simplified acquisition threshold (small purchase threshold) to \$100,000 for all CACFP programs. In the past the For-Profit Centers had a threshold of \$10,000.

2. CACFP – 10-2008 Automatic Eligibility for Early Head Start Participants

This memo clarifies that Early Head Start programs are included in the recent memo giving Head Start programs automatic eligibility to children enrolled in their program the free rate for reimbursable meals served starting with December 2007 claim for reimbursements. All Head Start & Early Head Start claims have been revised, and increased reimbursements for the affected months have been distributed.

Child Care Centers may also benefit from the above mentioned change regarding over-income enrolled Head Start and Early Head Start children qualifying in the free category on your next 30-day Attendance Roster and Rate Percentage Certification. Please refer to the CACFP Bulletin

04-2008 for guidance regarding documentation needed to categorize these children in the free category.

3. CACFP Policy Memorandum #16 Mandatory Institution Attendance at State Agency Child and Adult Care Food Program Training with attached USDA CACFP – 03-2004 Policy Memorandum

This is a state agency policy memorandum reiterating the USDA policy memorandum of 2004 that mandates CACFP institutions attend the required state agency training.

4. CACFP Annual Training

Administrative Update training is required for all administrators of Child Care Centers on a yearly basis. CACFP Program Basics training is required for all new administrators and new cooks of Child Care Centers. Training information and registration form was distributed in the last bulletin on June 30th. Programs may access the form on the CNS website at:

<http://www.eed.state.ak.us/tls/cns/CACFP3.html>.

5. Physical Activity and Nutrition (PAN) training

We have once again scheduled the Obesity Prevention and Control Program's Physical Activity and Nutrition Training (PAN) to coincide with the CACFP trainings. Please go to the following website to sign up for this training: <http://www.hss.state.ak.us/dph/chronic/obesity/PAN.htm>. This is a good training for lead teachers and directors. Participants will learn about childhood overweight, how to implement strategies in the childcare setting to increase physical activity & healthy food choices, and how to help parents increase activity at home and improve food choice. You will come away with many resources and hands-on educational tools to help your children and their families live healthier lives. This is not a required CACFP training.

PAN Scholarship Opportunities:

There are a limited number of scholarships available for transportation (air or mileage), hotel expenses, daily per diem, and substitute classroom teacher expenses. PAN Training registration & scholarship application can be found at: <http://www.pan.iialaska.com/>.

6. FY 2009 Update & Renewal Paperwork

The FY 2009 Update and Renewal packets were sent out to all sponsors via two e-mails (7/24/08 and 7/26/08).

The first e-mail (7/24/08) gave information and had two attachments:

- 1) CNP Web User Authorization Request & Signatory Authority. This form must be filled out for your authorized signer(s) and faxed or mailed to CNS. Once this is done you will have the appropriate database access which will enable you to complete the update or renewal process. This form is required yearly.
- 2) Vended Meal Agreement/Contract. This is required for all programs that purchase their meals from another entity, which is considered a vendor. Programs will not be approved without this agreement/contract approved by CNS. If your organization prepares its own meals then you may disregard this form.

The 2nd e-mail (7/26/08) included everything else you will need to do your update or renewal. Please contact CNS if you have not received your packet. If your organization has not kept our office up-to-date on staff changes the e-mail may have been sent to someone no longer employed by your agency.

7. Fact Sheet: Trim Trans Fat

MyPyramid.gov has some nice resources available to the public. The attached fact sheet provides information on lowering the Trans Fat in your menus.

8. Nutrition & Your Child Newsletter

Nutrition & Your Child is a research-based newsletter produced by the USDA/ARS Children's Nutrition Research Center (CNRC) at Baylor College of Medicine and electronically distributed in cooperation with USDA's Cooperative State Research, Education, and Extension Services (CSREES) to enhance the research base for educational programming. It is sent only to individuals who have subscribed to the newsletter. View an issue as a "newsletter formatted" Adobe Acrobat (pdf) file at http://www.kidsnutrition.org/images/pdfs_nyc/2008/vol2.pdf.

If you would like to be added to the Nutrition & Your Child list-serv please sign up at the Children's Nutrition Research Center website: www.kidsnutrition.org.

9. Food and Nutrition Information Center (FNIC)

The Food and Nutrition Information Center has several resource lists that could be helpful when program staff are looking for suitable books, etc. to use in the classroom with young children. You may access these at: http://www.nal.usda.gov/fnic/resource_lists.shtml.

10. Mealtime Memo: No. 8, 2008 *Teaching Children about the Food Groups: Fruits*

Mealtime Memo for Child Care is issued by the National Food Service Management Institute (NFSI). These issues give helpful information, along with recipes and menus. You can access all the Mealtime Memos at the NFSMI website:

<http://www.nfsmi.org/ResourceOverview.aspx?ID=87>

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Commonly Used Acronyms

CACFP – Child and Adult Care Food Program
CNS – Child Nutrition Services
FNS – Food & Nutrition Services
USDA – U.S. Department of Agriculture
CNP – Child Nutrition Program
DEC – Department of Conservation
LEA – Local Education Authority

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