



BULLETIN:
**Child and Adult Care Food
Program**

Child Nutrition Programs
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**Child Care Centers &
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To: CACFP Sponsors
CACFP Program Reviewers

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From: Ann-Marie Martin
CACFP Program Specialist

Program changes as a result of USDA Policy Memos and Technical Assistance Memos are to be implemented immediately. Please file this bulletin for reference, guidance and compliance with the Child and Adult Care Food Program. Feel free to call the Child Nutrition Programs office if you need further clarification.

USDA Policy, Information and Implementation Memos

1. USDA Policy Memo CACFP 03-2012 Simplifying Application Procedures in the Summer Food Service Program

Bulletin Topics

2. Food Buying Guide Calculator for Child Nutrition Programs
3. Food Worker Card Update
4. Mealtime Memo: What's the Food Message?

1. [USDA Policy Memo CACFP 03-2012 Simplifying Application Procedures in the Summer Food Service Program](#)

In an effort to improve participation in SFSP by eligible institutions, The Food and Nutrition Service (FNS) is waiving some application requirements for CACFP institutions in good standing (those that have not been found to be seriously deficient in Program operation) that wish to apply to participate in SFSP for the first time.

2. [Food Buying Guide Calculator for Child Nutrition Programs](#)

The National Food Service Management Institute and Team Nutrition have developed an online calculator to be used with the USDA Food Buying Guide for Child Nutrition Programs (FBG). The interactive and simple to use calculator allows child nutrition professionals to build shopping lists of foods from the FBG and determine how much of each item to purchase to provide enough servings for the children in their program. For more information about the Food Buying Guide or to download your free copy, visit the [Team Nutrition Website](#).

3. [Food Worker Card Update \(not applicable to family day care home providers\)](#)

The people required to have their Food Worker Cards per the Department of Environmental Conservation (DEC) and the Municipality of Anchorage Health and Human Services, Environmental Services are those that handle food or clean dishes. This would include any of your food worker staff in the kitchen, but not your classroom staff that assist at meal service.

The requirements for all other staff that supervise the feeding of the children in CACFP are required to have food safety training. This training may be done a variety of ways, and one of those being the Food Worker training on the DEC website which includes the test. We've instructed you over the past number of years that this is a good way to make sure your classroom staff understand the importance of food safety and is a fairly easy way to train them. They do not need their Food Worker Card but if this is the form of training you will use, then please print the completion document from the website for your training record.

Other ways to train your staff include using resources that are available from DEC, the National Food Service Management Institute (NFSMI), USDA, or other resources. You will then document the training on the CACFP training agenda and have the participants sign in at the bottom of the agenda.

Here are some websites you can use for resources from DEC, NFSMI, and USDA for training materials on food safety.

- Alaska Department of Environmental Health, Food Safety & Sanitation Program
http://www.dec.state.ak.us/eh/fss/Food/Food_Home.html
- National Food Service Management Institute, CARE Connection Food Safety lessons
<http://www.nfsmi.org/ResourceOverview.aspx?ID=205>
- USDA Team Nutrition Resources (Serving it Safe: A Manager's Tool Kit)
<http://teamnnutrition.usda.gov/library.html>

4. [Mealtime Memo: What's the Food Message?](#)

Mealtime Memo for Child Care is issued by the National Food Service Management Institute (NFSI). These issues give helpful information, along with recipes and menus. You can access the entire Mealtime Memo library at the NFSMI website: <http://www.nfsmi.org>.

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Commonly Used Acronyms

CACFP – Child and Adult Care Food Program
CNS – Child Nutrition Services
FNS – Food & Nutrition Services
FNSRO-Food & Nut Services Reg. Office
USDA – U.S. Department of Agriculture
CNP – Child Nutrition Program
DEC – Department of Conservation
LEA – Local Education Authority

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