



BULLETIN:
Child and Adult Care Food Program

Child Care Centers & Day Care Homes
www.eed.state.ak.us/tls/cnp

Child Nutrition Programs
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To: CACFP Sponsors
CACFP Program Reviewers

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From: Ann-Marie Martin
CACFP Program Specialist

Program changes as a result of USDA Policy Memos and Technical Assistance Memos are to be implemented immediately. Please file this bulletin for reference, guidance and compliance with the Child and Adult Care Food Program. Feel free to call the Child Nutrition Programs office if you need further clarification.

Bulletin Topics

1. CACFP Updates and Renewal for Fiscal Year 2013
2. Infant Training – September 27, 2012
3. Mealtime Memo for Child Care: Tips for Gaining Parental Support of Your Child Nutrition Program

1. CACFP Updates & Renewals

The FY2013 Program Renewal and Program Update Packets are posted on-line at the State of Alaska Child Nutrition Services website: <http://eedjnutst-web/tls/cnp/CACFP5.html>.

Please find attached the List of Programs in Renewal Year or Update Year. This will show what year your program is in and you can follow the instructions posted for your program year.

The 30-day study period is October 1st through October 30th. Hand out the Confidential Income Statements and letters to parents within this time period. All signatures of parents and categorization by staff need to occur within this timeframe.

The Budget documents (attachment A & B) are in an Excel document this year. Complete Attachment B for your staff time and the total amounts for operating and administrative labor will auto-fill onto Attachment A.

All agreements or contracts for purchased meals need to be approved prior to program start-up

2. Infant Training – September 27th, 2012 1:30-4:00 p.m.

If you are serving infants in your program please make sure your staff understand the requirements of feeding/counting/claiming them on the CACFP. Remember, if you have infants in care they must be

offered the CACFP. Please see the attached training registration sheet and submit no later than September 14th.

3. Mealtime Memo for Child Care: Tips for Gaining Parental Support of Your Child Nutrition Program

Mealtime Memo for Child Care is issued by the National Food Service Management Institute (NFSI). These issues give provide information and ideas on physical activity. You can access the entire Mealtime Memo library at the NFSMI website: <http://www.nfsmi.org>.

Contact Information

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Commonly Used Acronyms

CACFP – Child and Adult Care Food Program
CNS – Child Nutrition Services
FNS – Food & Nutrition Services
FNSRO-Food & Nut Services Reg. Office
USDA – U.S. Department of Agriculture
CNP – Child Nutrition Program
DEC – Department of Conservation
LEA – Local Education Authority

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