



Child and Adult Care Food Program
Department of Education & Early Development
Child Nutrition Services
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CACFP POLICY MEMORANDUM #19

Subject: Electronic submission of applications and claims

Attention: All Agencies participating in Child and Adult Care Food Program (CACFP)

From: Linda Coate, Child Nutrition Services Coordinator

Date: September 5, 2008

Alaska Child Nutrition Services has fully implemented an online system of program application and submission of claims for reimbursement. All program sponsors are required to utilize this online system unless they have no internet access. Child Nutrition Regulations at 7 CFR 210.19(e), 225.18(f), and 226.25(b) and policy memo CACFP09-2007 authorizes state agencies to make additional requirements.

In the case that a sponsor has no internet and electronic access, the alternative means to access all program benefits is that all documentation including submission of claims will be done by hard copy. Under these conditions the state agency may not be able to provide the same level of service as to those operating under the electronic, online system; however, CACFP claims will be paid within the required 45 day timeframe.

If you have questions you may contact Linda Coate at Linda.coate@alaska.gov
