



**Child & Adult Care Food Program (CACFP)
Fall Training Schedule and Information**
For Day Care Centers & Head Starts Programs
For Federal Fiscal Year 2009-2010

~ State agency training on the Child and Adult Care Food Program must be attended annually ~

~ There is no registration fee for any of the trainings ~

Anchorage Training
CACFP Basic & Administrative
BP Energy Center
1014 Energy Court
Anchorage, AK
(907) 743-4270

Fairbanks Training
CACFP Basic & Administrative
Fairbanks Food Bank
725 26th Avenue
Fairbanks, AK
(907) 457-4273

Juneau Trainings
CACFP Basic & Administrative
Distance Delivery
State of Alaska, EED
Goldbelt Building,
801 W. 10th Street
1st Floor Auxiliary Board Room
Juneau, AK
(907) 465-4969

Statewide Head Start Programs
CACFP Basic & Administrative
Aleutian/Pribilof Islands Assoc HS
1131 E. International Airport Road
Anchorage, AK
(907) 222-4280

Child and Adult Care Food Program Basics

This training is intended for staff who are new to the program or who would like to refresh their knowledge of the basic requirements of the program. Emphasis is on record keeping, the meal pattern, cycle menus and production records. Attendance optional for existing programs, required for new programs or new program administrators.

Training Location	Date	Time
Anchorage at APIA (Head Start Programs)	August 6, 2009	8:00-12:00 p.m.
Anchorage at the BP Energy Center	September 9, 2009	8:00-12:00 p.m.
Juneau at the Department of Education-Distance Delivery	September 14, 2009	1:00 - 4:30 p.m.
Fairbanks at the Fairbanks Food Bank	September 17, 2009	8:00-12:00 p.m.

Administrative Update for Center Directors and Administrators

This training will cover the administration and management of the CACFP, administrative updates, administrative review trends and infant feeding requirements. It is required annually and more often when you have staff turnover.

Training Location	Date	Time
Anchorage at APIA (Head Start Programs)	August 6, 2009	1:00 - 4:30 p.m.
Anchorage at the BP Energy Center	September 9, 2009	1:00- 4:30 p.m.
Juneau at the Department of Education-Distance Delivery	September 15, 2009	8:00-12:00 p.m.
Fairbanks at the Fairbanks Food Bank	September 17, 2009	1:00 - 4:30 p.m.

**Child & Adult Care Food Program (CACFP)
Fall TRAINING REGISTRATION FORM
For Federal Fiscal Year 2009-2010**

Anchorage: September 9, 2009

Juneau: September 14 & 15, 2009 (in Person or Distance Delivery)

Fairbanks: September 17, 2009

**CACFP Administrative Training is offered once a year and must be attended annually
CACFP Basic Training is mandatory for new programs or new administrators**

~No registration fees for any of the trainings ~

Name of Attendee(s)	Write the Location You're Attending (Anchorage, Fairbanks or Juneau)	CACFP ADMINISTRATIVE UPDATE Write the Date Attending	CACFP BASICS Write the Date Attending
1) _____	_____	_____	_____

Waiting List (There may only be room for one attendee from each center, so please provide other staff names that you would like to attend the state agency training. Loretta Pittman will notify you if there is room available for more attendees from each agency.)

1) _____	_____	_____	_____
2) _____	_____	_____	_____
3) _____	_____	_____	_____

Contact Name: _____ Center Name: _____ Phone #: _____

E-Mail Address of Attendee: _____

Please submit registration form for September training by August 14, 2009

September 9, 2009 , Anchorage training will be conducted at the BP Energy Center
1014 Energy Ct, Anchorage ▪ Contact number is (907) 743-4270

September 17, 2009 , Fairbanks training will be conducted at the Fairbanks Food Bank
725 26th Avenue ▪ Fairbanks ▪ Contact number is (907) 457-4273

September 14 & 15, 2009, Juneau Distance Delivery training will be conducted at the Goldbelt Bldg
801 W. 10th Street, Board Room -Auxiliary ▪ Contact number is (907) 465-4969

(For September 9th training in Anchorage, there is a block of rooms reserved at the Marriot Residence Inn
1025th Avenue, Anchorage, AK 99508, Contact (907) 563-9844 (\$239.00/night)

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