



Summer Food Service Program



Bulletin

Child Nutrition Programs
Teaching and Learning Support
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To: SFSP Sponsors
Program Reviewers

Date: February 7, 2014

Bulletin: 2014-02

From: Alicia Stephens
SFSP Program Specialist

Subject: USDA Policy Memos and Information

USDA Policy Memos, Information & Implementation Memos:

1. SFSP11-2014 – Effective Date of Free or Reduced Price Meal Eligibility Determinations
2. SFSP12-2014 – Guidance on Income Eligibility Determinations and Duration
3. SFSP13-2014 – Procurement Thresholds in the Summer Food Service Program
4. SFSP14-2014 – Demonstration Project for Non-Congregate Feeding for Outdoor Summer Feeding Sites Experiencing Excessive Heat Revised Q&As

To view previous USDA policy memos, visit:

<http://www.fns.usda.gov/sfsp/policy>

Additional Topics

- **New Education Program Assistant**
- **“Planning Your Strong Summer” Webinar**
- **“Mobile Meals” Webinar**
- **National Summer Meals Sponsor Survey**
- **Summer Meals Grant Opportunities**
- **SFSP Training Reminder**

Program changes as a result of USDA Policy Memos are to be implemented immediately. Please file this bulletin for reference, guidance and compliance with the Summer Food Service Program. Feel free to call the Child Nutrition Services office if you need further clarification.

USDA Policy Memos, Information & Implementation Memos:

1. SFSP11-2014 – **Effective Date of Free or Reduced Price Meal Eligibility Determinations** This memorandum clarifies the flexibility available to local educational agency (LEA) officials for establishing the effective date of eligibility for children certified for free or reduced price meals in the National School Lunch Program (NSLP) and School Breakfast Programs (SBP) and free milk in the Special Milk Program (SMP) based on household applications. *This memorandum extends to Summer Food Service Programs as well.*
2. SFSP12-2014 – **Guidance on Income Eligibility Determinations and Duration – REISSUED** This memorandum provides guidance and clarification regarding individual income eligibility determinations and durations in the Child and Adult Care Food program (CACFP) and the Summer Food Service Program (SFSP). This memorandum incorporates recently clarified flexibility available for establishing

the effective date of eligibility for children certified for free or reduced price meals in the CACFP and SFSP.

3. **SFSP13-2014 – Procurement Thresholds in the Summer Food Service Program** In an effort to simplify procurement requirements for Summer Food Service Program (SFSP) sponsors, this memorandum links existing procurement and contract thresholds referenced in the Program regulations to the Federal small purchase threshold currently set at \$150,000 (also known as the simplified acquisition threshold).
4. **SFSP14-2014 – Demonstration Project for Non-Congregate Feeding for Outdoor Summer Feeding Sites Experiencing Excessive Heat Revised Q&As** This memorandum extends the 2013 demonstration project allowing non-congregate feeding at certain outdoor summer meal sites experiencing excessive heat (or other extenuating circumstances) to summer 2014.

Additional Topics

- **New Education Program Assistant**

I would like to welcome and introduce Alexis Hall, the new Education Program Assistant. She will be providing support to SFSPs and CACFPs. Alexis is originally from Monterey Bay, California, but has made her home in Juneau for the past three years. She joined the Child Nutrition team last month and will be joining us at the SFSP training in Anchorage. Alexis has a background in science in education from the University of Alaska Fairbanks. She will be transitioning into Summer Food while Debbie Soto will now be supporting mainly School Lunch and Breakfast Programs.

- **“Planning Your Strong Summer” Webinar**

How can your agency harness the power of communities to increase summer meals participation this year? Join the USDA, Share Our Strength and FRAC on Monday, February 10 at 1pm ET for a webinar to discuss best practices for creating a MAP, engaging community organizations in state assessments and collaborative planning, and sharing data across programs. The call will feature resources available from all organizations, information about the live National Summer Meals Sponsor Survey, and time for questions.

- **When:** Monday, February 10, 2014 from 9:00-10:00am
- **Dial-In Number:** 866.740.1260 & Access Code: 4786557
- **Register** for this webinar through ReadyTalk here:
<https://cc.readytalk.com/r/klpyr38z2n19&eom>

- **“The Playbook for Mobile Meals” Webinar**

Join FRAC and Share Our Strength for a webinar to learn about mobile meals best practices, hear from sponsors who are making mobile work for their community, and see a demonstration of their Summer Mobile Meals Calculator, an interactive budgeting tool that can help sponsors determine if mobile is right for them.

- **When:** Tuesday, February 18, 2014 from 10:00-11:00am
- **Dial-In Number:** 866.740.1260 & Access Code: 4786557
- **Register** for this webinar through ReadyTalk here:
<https://cc.readytalk.com/cc/s/registrations/new?cid=klpyr38z2n19>

- **FRAC and Share our Strength National Summer Food Sponsor Survey**

The Food, Research and Action Center (FRAC) and Share Our Strength are working together to learn more about the schools and organizations sponsoring the Summer Food Service Program and Seamless Summer Option through their online Summer Meals Sponsor Survey. The survey covers the following topics:

- How you operate your program and what advice you have for others.
- What is working well for you and what is challenging.
- Your plans for serving summer meals in the future.

- And any reasons you may leave or have already left the program.

Please take 15 to 20 minutes to complete this survey by **February 28, 2014** to be included in the national results. Thanks for taking the time to share your experience and for all you do to feed kids while school is out! The survey can be found here: <http://summermealssurvey.org/>

- **Summer Meals Grant Opportunities**

Last month there was a conference call on grant opportunities for SFSPs. The audio was recorded and can be found here:

<http://bestpractices.nokidhungry.org/sites/default/files/resources/Summer%20Grants.mp4> Grants can be a great way to help fund your program, especially if you are looking to expand. I have attached a memorandum from the FRAC website that lists nation-wide available grants, deadlines, applications and more.

- **SFSP Training Reminder** Just a few reminders:

- 1) USDA regulations require that all sponsors attend training annually and our first one is coming up in March. All training dates and other deadlines are listed below.
- 2) If your program plans on operating this summer please submit the Intent to Operate form along with your training registration (both attached) to Alexis at alexis.hall@alaska.gov by **February 28th**.
- 3) Applications must also be submitted annually. You can find applications for new and returning sponsors on our website at: <http://www.eed.state.ak.us/tls/cnp/SFSP5.html>

Calendar of Upcoming Events & Deadlines	
Planning Your Strong Summer Webinar	February 10, 2014
The Playbook for Mobile Meals Webinar	February 18, 2014
SFSP Training Registration and Intent to Operate Forms Due	February 28, 2014
Annual SFSP Training in Anchorage	
Returning sponsors	March 26, 2014
New sponsors	March 27, 2014
Distance School Site SFSP Training	April 3, 2014
SFSP Applications Due for Sponsors Requesting Advance Payments	April 15, 2014
Distance SFSP Training	April 16, 2014
Final day to submit SFSP Applications <i>All applications must be submitted <u>no later</u></i>	June 15, 2014

Contact Information

Alicia Stephens, SFSP Program Specialist
(907) 465-4788 fax (907) 465-8910
Alicia.Stephens@alaska.gov

Debbie Soto, SFSP Education Program Assistant
(907) 465-3316 fax (907) 465-8910
Debbie.Soto@alaska.gov

Commonly Used Acronyms

SFSP – Summer Food Service Program
CNP – Child Nutrition Programs
WRO – Western Region Office
FNS – Food & Nutrition Services
FNSRO-Food & Nut Services Reg. Office
USDA – U.S. Department of Agriculture
SA – State Agency
DEC – Department of Conservation
LEA – Local Education Agency

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Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800)845-6136 (Spanish).

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Summer Meals Grant Opportunities

Background

For organizations operating the Summer Food Service Program (SFSP), a grant can be leveraged to expand organizational capacity, invest in equipment, provide quality programming, and improve meal quality. Supplemental funding can play a vital role in program expansion- ensuring that every child has the opportunity to receive a free, healthy meal when school is out for the summer. Below is a compilation of existing grant funding, either directed at summer programming, summer meals programs, organization capacity, and program implementation.

***Please Note:** This list is only a summary and provides a foundation for funding opportunities. Some of the listed grants have not yet released 2014 funding opportunities. Please check the organization's website for more information.*

I. Summer Meals Programs

[Share Our Strength](#): Start-up and expansion of summer meals programs and nutrition education programs provided by Share Our Strength's Cooking Matters partners.

Geographic focus: Arkansas, Connecticut, Georgia, Illinois, Maryland, Michigan, Montana, New Orleans, North Carolina, Texas, Virginia.

Applications: Check with state-based No Kid Hungry campaigns

II. Summer Programming

[Baker & Taylor Summer Reading Program Grant](#): Implementation of summer reading programs for children ages 0-14 years.

Applications: 2014 dates not yet released

[Dollar General Literacy Foundation Summer Reading Grant](#): Implementation of summer reading programs for pre-K through 12th grade students who are new readers, below grade level readers or readers with learning disabilities.

Applications: Applications due February 27, 2014

[The PeyBeck Foundation](#): Provision of enrichment programming for children outside the typical school day (afterschool and summer).

Geographic Focus: Indiana, Louisiana, Tennessee and Denver Metro Area

Applications: Due February 3, 2014

III. Hunger Relief

[Bank of America Charitable Foundation Critical Needs Grants](#): Addressing basic needs such as food and shelter in low-income communities.

Applications: July 21- August 8, 2014

[ConAgra Community Impact Grants Program](#): Implementation of hunger relief and nutrition education programs; organizational capacity building; outreach and awareness building.

Applications: 2014 dates not yet released

[The Dominion Foundation](#): Implementation of hunger relief efforts.

Applications: Reviewed quarterly

[The Kroger Co Foundation](#): Implementation of hunger relief efforts and organizational capacity-building.

Applications: Accepted on a rolling basis

[The Safeway Foundation](#): Provision of hunger relief, education, and health and human services efforts.

Applications: Accepted on a rolling basis

[Sam's Club Giving Program](#): Provision of hunger relief and healthy eating services.

Applications: Accepted on a rolling basis

[Walmart Local Giving Program](#) : Provision of hunger relief and healthy eating services.

Applications: 2014 dates not yet released

IV. Health and Education Services

[Build-a-Bear Workshop Foundation Children Health and Wellness Grant](#): Provision of health, wellness, literacy, and education services for children.

Applications: 2014 dates not yet released

[General Mills Champions for Healthy Kids](#): Improving nutrition and physical fitness behaviors for youth.

Applications: Due March 15, 2014

[Coca-Cola Foundation](#): Provision of exercise, physical activity, education, and nutritional education programs.

Applications: Accepted on a rolling basis

[JCP Cares](#): Provision of health and welfare, education, and arts and culture services.

Applications: Accepting LOI on rolling basis

[LEGO Children's Fund](#): Implementation of early childhood education and development programming that is directly related to creativity, and/or technology, and communication projects.

Applications: Reviewed quarterly

[PNC Foundation](#): Provision of direct services for children in their classroom or community, health, education, and quality of life for low-and moderate-income individuals and families.

Applications: Accepted on a rolling basis

[Reiman Family Foundation](#): Provision of education, health care, and children's initiatives.

Applications: Accepted on a rolling basis

[RGK Foundation](#): Provision of programs that focus on formal K-12 education (particularly mathematics, science and reading), literacy, and higher education; human services, community improvement, abuse prevention, and youth development programs; the health and well-being of children.

Applications: Accepting LOI on rolling basis

[Sidgmore Family Foundation](#): Provision of health and education services for children and youth.

Applications: Accepting LOI on rolling basis

[The Mayer Foundation](#): Implementation of educational, literary, cultural, humanitarian, and scientific programming.

Applications: Accepting applications on rolling basis

[Wish You Well Literacy Foundation](#): Implementation and expansion of new and existing literacy and educational programs.

Applications: Reviewed quarterly

[Women Helping Others Foundation](#): Provision of health and social services for children and women.

Applications: Accepted on a rolling basis

V. Physical Activity

[Jubilation Foundation](#): Implementation of music and dance programming to youth.

Geographic focus: Washington and Oregon

Applications: 2014 dates not yet released

[Nike N7 Fund Grants for Native Youth Sports Programs](#): Provision of sports and physical activity programs for Native American and Aboriginal youth of high school age or younger.

Applications: June 2014

[U.S. Soccer Foundation Safe Places to Play](#): Building and improvement of existing fields in underserved areas.

Applications: Accepted on February 1, 2014 and June 1, 2014

[U.S. Soccer Foundation Program Grants](#): Provision of equipment and operational expenses for soccer programs.

Applications: 2014 dates not yet released

VI. Services for Women and Children

[Singing for Change](#): Provision of programming at children, families, and disenfranchised groups.

Applications: Accepting LOI on a rolling basis

[Social Justice Grant Fund](#): Provision of services for low-income women and children.

Applications: Accepted on May 15, 2014

[The Dorthea Haus Ross Foundation](#): Provision of direct aid and assistance to vulnerable children.
Applications: Accepting LOI on a rolling basis

VII. Organizational Capacity Building

[Corporation for National and Community Service AmeriCorps State and National Grants](#): Organizational capacity building.

Applications: Accepted January 22, 2014

[Modest Needs Grant](#): Organizational capacity-building for small nonprofits (budgets \$50,000-\$500,000).

Applications: Accepted on a rolling basis

VIII. Capital Expenditures

[Rosie's For All Kids Foundation](#): Funding for small renovations, equipment upgrades, playground construction and staff development for community-based programs serving children in low-income areas.

Geographic focus: Urban areas

Applications: 2014 dates not yet released

[USDA Rural Development Community Facilities](#): Funding for the development of essential community facilities for public use in rural areas and may include hospitals, fire protection, safety, as well as many other community-based initiatives.

Applications: 2014 dates not yet released

[USDA Rural Community Development Initiative](#)

Focus areas: Provision of technical assistance and training funds to qualified intermediary organizations to develop their capacity to undertake housing, community facilities, and community and economic development projects in rural areas.

Applications: 2014 dates not yet released

[The Carol M. White Physical Education Program \(PEP\)](#): Provision of physical education programs that help students in Kindergarten through 12th grade meet their state standards for physical education.

Applications: 2014 dates not yet released



Summer Food Service Program 2014



Annual Training Registration Form

Child Nutrition Programs
Teaching and Learning Support
801 West 10th Street, Suite 200
P.O. Box 110500
Juneau, Alaska 99811-0500
Phone (907) 465-4788
Fax (907) 465-8910

Federal Regulations require attendance at a workshop for approval to run a SFSP

Workshop Locations, Dates, and Time:

Please check **ONE** box indicating date of workshop you will be attending.
A registration confirmation email will be sent once your form is received.
Continuing sponsors may attend a new sponsor & new staff training if they prefer.

 **Anchorage Location:** Crowne Plaza Hotel 109 W Intl Airport Rd, Anchorage

- March 26, 2014 1:00 PM – 4:30 PM Returning Sponsors & Staff
- March 27, 2014 9:00 AM – 4:30 PM New Sponsors & Staff

 **School Site Training:** Call will originate from DEED, Child Nutrition Programs

- April 3, 2014 1:00 PM – 4:30 PM New and Returning Sponsors & Staff

 **Distance Delivery:** Call will originate from DEED, Child Nutrition Programs

- April 16, 2014 9:00 AM – 3:30 PM New and Returning Sponsors & Staff

Name(s) and Title(s) _____

Sponsor Name: _____

Address: _____

City: _____ State _____ Zip Code: _____

Phone: _____ Fax: _____

Email: _____

Fax or e-mail completed registration form by **February 28th, 2014** to:

**Debbie Soto, SFSP Program Assistant, debbie.soto@alaska.gov or;
Fax: (907) 465-8910**

If you have questions regarding which workshop to attend, registration, or if you have a disability and need assistance in order to participate in this training, please contact the SFSP Specialist at (907) 465-4788.

Food That's In When School Is Out!



Summer Food Service Program 2014



Intention to Operate

Child Nutrition Programs
 Teaching and Learning Support
 801 West 10th Street, Suite 200
 P.O. Box 110500
 Juneau, Alaska 99811-0500
 Phone (907) 465-4788
 Fax (907) 465-8910

Sponsor Name:

Participation in the 2014 Summer Food Service Program

Sponsors of the Summer Food Service Program (SFSP) are required to submit in writing their intention to operate the program and the sites they plan to serve. Please indicate which sites you plan on operating, as well as any additions or deletions of sites that you know of at this time. If you are not planning to participate in the SFSP an explanation would be helpful to program staff and USDA.

Site Name	New/Returning	Site Location	Participating?			Comments
			Yes	No	Maybe	
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sponsor Representative:			Date			

Fax or mail this form to Child Nutrition Programs
at (907) 465-8910 by February 14th.

If you have any questions, please contact our office at (907) 465-4788