



Summer Food Service Program



Bulletin

Child Nutrition Programs
Teaching and Learning Support
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To: SFSP Sponsors
Program Reviewers

Date: April 4, 2014

Bulletin: 2014-03

From: Alicia Stephens
SFSP Program Specialist

Subject: USDA Policy Memos and Information

USDA Policy Memos, Information & Implementation Memos:

- Highlighted Policy Memo Updates/Changes to SFSP 2014

To view previous USDA policy memos, visit:

<http://www.fns.usda.gov/sfsp/policy>

Additional Topics

- NEW: Public Housing Development Eligibility
- Upcoming Webinars
- SFSP Training & Application Reminder

Program changes as a result of USDA Policy Memos are to be implemented immediately. Please file this bulletin for reference, guidance and compliance with the Summer Food Service Program. Feel free to call the Child Nutrition Services office if you need further clarification.

USDA Policy Memos, Information & Implementation Memos:

- If your sponsoring organization was at training last week (or will attend one of the upcoming trainings), we highlighted policy memo updates in the training. Please visit the link above or the front of the CNP webpage here: <https://cnsonline.alaska.gov/cnpweb/>, where all of the 2014 policy memos are listed in order. For more detailed information on these updates, please read to full policy memo.
- **Some important changes to note for 2014 SFSP:**
 - **SFSP 02-2014 Mobile Feeding Options in Summer Feeding Programs**
Mobile Feeding is relatively new in Alaska. For those programs utilizing this method, a route with the corresponding stops needs to be approved by the state. At least one SFSP trained staff member or volunteer must be in attendance at each site stop during the meal service as well.
 - **SFSP 08-2014 Meal Service Requirements**
For sites with more than one sponsor serving meals at their site: Meal services can be operated by different sponsors at a site, *however*, the site may not exceed the maximum number of meals allowed under the regulations (2 meals a day for Open, Restricted Open and Enrolled sites; 3 meals a day for Camps, Alaska Native and Migrant sites). In the past, there was not a restriction on the number of meals, so please pay attention to this change with detail when planning meal service for your sites to ensure the maximum number of meals is not exceeded.

Sponsors may designate a “sharing table” or stations where children may return whole items that they choose not to eat, provided that this is in compliance with local and State health safety codes.

Food items that may be taken off-site now include a **grain component** in addition to the previous fruit or vegetable component only. Regardless of what food component taken off site, **only one item per child** may be taken off site.

Additional Topics

- **NEW This Year: Public Housing Development Eligibility**

New this year, low-income multi-family housing complexes are eligible to be SFSP sites. The State is trying to reach as many of these housing complexes as possible, but you the sponsors, know what areas and housing complexes could be served best by SFSP. Page 21 of your Administrative Sponsor Guides provide this example: *if the proposed site is at a public housing development, and school and census data cannot qualify the site as area eligible, the State agency could assess the income eligibility requirements of the public housing development.*

Please help us reach as many children as we can this summer and find out if any housing complexes in your area could operate a SFSP site.

- **Upcoming Webinars**

- USDA SFSP: April 9, 2014 – “Make Your Summer Food Site the Talk of the Town” from 10:00-11:00am AST. Register here: <https://www.surveymonkey.com/s/SFSP2014>
- Share Our Strength: April 24, 2014 – “Spreading the Word: What’s New for Outreach 2014” from 9:30-10:30am AST. Register here: <https://cc.readytalk.com/r/5uf04yctqh6b&eom>
- Food Research and Action Center: May 6, 2014 – “Summer Meals Awareness Week and Reaching Underserved Communities” from 9:00-10:00am AST. Register here: http://org2.salsalabs.com/o/5118/p/salsa/event/common/public/?event_KEY=70393

- **SFSP Training & Application Reminder** A few reminders:

1) USDA regulations require that all sponsors attend training annually. The final opportunity for Sponsor training is on April 16, 2014 from 9:00am-3:30pm distance delivery. The dial-in number is **1-800-315-6338** and the **passcode is 4788**. If you’re not already registered, please let Alexis or I know so that we can add you to our list.

2) Applications must also be submitted annually. You can find applications for new and returning sponsors on our website at: <http://www.eed.state.ak.us/tls/cnp/SFSP5.html> or on the CNP web here: <https://cnsonline.alaska.gov/cnpweb/Login.asp>

Calendar of Upcoming Events & Deadlines

USDA Webinar	April 9, 2014
SFSP Applications Due for Sponsors Requesting Advance Payments	April 15, 2014
Distance SFSP Training	April 16, 2014
Share Our Strength Webinar	April 24, 2014
Food, Research and Action Center Webinar	May 6, 2014
Final day to submit SFSP Applications <u>All applications must be submitted <i>no later</i></u>	June 15, 2014

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Commonly Used Acronyms

SFSP – Summer Food Service Program
CNP – Child Nutrition Programs
WRO – Western Region Office
FNS – Food & Nutrition Services
FNSRO-Food & Nut Services Reg. Office
USDA – U.S. Department of Agriculture
SA – State Agency
DEC – Department of Conservation
LEA – Local Education Agency



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